



MINUTES
District of Sooke
Committee of the Whole Meeting
January 30, 2017 6:00 PM
Council Chamber
2225 Otter Point Road
Sooke, BC

COUNCIL PRESENT:

Mayor Tait
Councillor Berger
Councillor Kasper
Councillor Parkinson
Councillor Pearson
Councillor Reay

STAFF PRESENT:

Teresa Sullivan, Chief Administrative Officer
Gabryel Joseph, Director of Corporate Services
Rob Howat, Director of Development Services
Danica Rice, Planner II
Jennifer Royer-Collard, Corporate Services Assistant

ABSENT:

Councillor Logins

1. CALL TO ORDER

The meeting of the Committee of the Whole was called to order at 6:05 p.m.

3. APPROVAL OF THE AGENDA

MOVED by Councillor Pearson, seconded by Councillor Berger:

THAT the agenda for the January 30, 2017 meeting of the Committee of the Whole, be approved as circulated.

CARRIED.

In Favour: Councillor Berger, Councillor Pearson, Councillor Kasper, Councillor Parkinson, Councillor Reay

Absent: Mayor Tait, Councillor Logins

1. NEW BUSINESS/SUPPLEMENTARY INFORMATION

No new business or supplementary information was provided.

4. REPORTS (Public Input to follow each item)

4.1 Business Licensing

The Chief Administrative Officer provided information to Council regarding:

- Possible future directions for business licensing in the District
- Noted a majority of businesses not currently holding a valid business license

- The possibility of license for the life of a business
- Direction from Council is requested pertaining to Council's desired direction of business licensing in the District

Council Discussion:

- Financial impacts
- Opportunities to attract businesses into the community
- Bylaw enforcement
- Standards from other local municipalities
- Inter-municipal licensing
- Administrative requirements
- Cost revenue analysis

Public Input:

- Diane Bernard, Sooke resident and local business owner, spoke in favor of maintaining business licensing. Business licenses provide legitimacy when operating with other companies and overseas accounts. It is a requirement to provide documentation of licensing when applying for a loan through any financial institution.
- Britt Santowski, Sooke resident and local business owner, spoke in favor of maintaining business licensing. Would like to see a portion of the funds collected go back into the community to support growing businesses.

MOVED by Councillor Parkinson, seconded by Councillor Kasper:

THAT the Committee of the Whole recommend that Council direct staff to provide a report on the past five-year history of local business licenses, as well as inter-municipal.

CARRIED.

In Favour: Councillor Kasper, Councillor Parkinson, Councillor Berger, Councillor Pearson, Councillor Reay

Absent: Mayor Tait, Councillor Logins

4.2 **Official Community Plan**

Development Services staff made a presentation regarding the Draft goals and key directions based on consultation to date regarding the Official Community Plan. The following additional information was provided:

- Review of communities vision for the future
- Legal requirements
- Council's 2017 Strategic Plan goals
- Key directions compilation.

The Chief Administrative Officer provided the following information:

- For Council to be involved in the OCP, they will need to answer questions sent in a package via email in the previous week.

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Mayor Tait arrived at 6:42 p.m.

- Council's desired direction of the OCP needs to be identified. Which items will be included and where do they rank in importance:
 - Economic, industrial, agriculture, development permit areas, sewer, water, commercial.

Council discussion:

- Importance of a practical document, that will refresh and contain items of previous importance that are still valued
- Industrial land, designation and future usage
- Zoning, realistic goals, and viewing the services required for area before changing designation
- Timeline, formulate plan of completing with items enclosed that the District can obtain in the short and long term
- Legal ramification - would like to review a raw version of what is legally required in this document
- Final length and language contained within the document
- Master plans may need to be revisited and/or amended. Time constraints.
- Break down of review over 2-3 Committee of the Whole meetings during the next few months, with staff guidance.

Public Input

- Brit Santowski, Sooke resident, spoke about the need to ensure the OCP final document reflects the will of the people.

2. **NEW BUSINESS**

No new business arose in the meeting.

6. **ADJOURNMENT**

MOVED That the meeting be adjourned at 7:45 p.m.

Certified Correct:

Original Signed by

Maja Tait
Mayor

Original Signed by

Gabryel Joseph
Corporate Officer