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NOTICE AND AGENDA SPECIAL COUNCIL MEETING

March 21, 2016

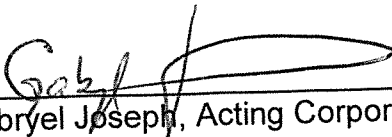
at 7:00 p.m. in Council Chamber

2225 Otter Point Road, Sooke, B.C.

Please note: The Open Portion of this meeting may be webcast live at www.sooke.ca Written and verbal submissions will become part of the public record and are subject to the Freedom of Information and Protection of Privacy Act.

(Please turn off your cellphones in the Council Chambers during the meeting)

CALL TO ORDER		
APPROVAL OF AGENDA		
PUBLIC QUESTION AND COMMENT PERIOD <i>(10 minutes – 2 minutes time limit per person)</i>		
BYLAWS		
B-1	Bylaw No. 622, Zoning Amendment Bylaw (600-19) – 2182 Church Road – Wadams Way Comprehensive Zone <ul style="list-style-type: none">• Council to consider adoption of Bylaw No. 622	1
B-2	Bylaw No. 630, Zoning Amendment Bylaw (600-22) – Sooke Zoning Bylaw Text Amendments <ul style="list-style-type: none">• Council to consider adoption of Bylaw No. 630	9
REPORTS Requiring Action:		
RA-1	MFA Short Term Borrowing <ul style="list-style-type: none">• Financial Services Report/Presentation• Council Discussion	17
RA-2	Proposed 2016-2020 Five Year Financial Plan <ul style="list-style-type: none">• Financial Services Report/Presentation• Council Discussion	19
ADJOURNMENT		


Gabryel Joseph, Acting Corporate Officer

Council meeting and Committee of the Whole meeting agenda packages are now available online at www.sooke.ca



File No. 3900-01

REQUEST FOR DECISION
Special Council
Meeting Date: March 21, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Corporate Services
Re: **Bylaw No. 622, Zoning Amendment Bylaw (600-19)**

RECOMMENDATION:

THAT COUNCIL adopt Bylaw No 622, *Zoning Amendment Bylaw (600-19)*

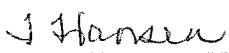
On November 23rd, 2015 Council gave first and second reading to Bylaw No. 622. Council received public input at a Public Hearing on December 14th, 2015 and gave third reading to Bylaw No. 622 for the purpose of creating the Wadams Way Comprehensive Development Zone (CD14) and to amend the zoning of properties located at 2182 Church Road from Large Lot Residential (R1) to Wadams Way Comprehensive Development Zone (CD14).

The Ministry of Transportation and Infrastructure approved the bylaw in writing and in accordance with section 52(3) of the *Transportation Act* on January 14th, 2016. Further, Section 219 Covenants were registered in the Victoria Land Titles Office February 25th, 2016 under numbers CA5007559 and CA5007560.

It is now in order for Council to consider adoption of the bylaw.

Attached Documents:

1. Bylaw No. 622 at third reading



Tina Hansen

Approved for Council Agenda
_____ Development Services
 _____ Corp. Services
_____ Financial Services
 _____ CAO



DISTRICT OF SOOKE

BYLAW No. 622

A bylaw to amend Bylaw No. 600 *Sooke Zoning Bylaw, 2013* for the purpose of creating the Wadams Way Comprehensive Development Zone (CD14) and to amend the zoning of properties located at 2182 Church Road from Large Lot Residential (R1) to Wadams Way Comprehensive Development Zone (CD14).

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This bylaw is cited as *Zoning Amendment Bylaw (600-19)*.
2. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is amended by adding immediately following Schedule 813 in **Part 5 – Zones** the following as Schedule 814 - *Wadams Way Comprehensive Development Zone (CD14)*:

"Schedule 814 – Wadams Way (CD14)

Wadams Way CD Zone

CD14

814.1 Purpose: This zone provides for a variety of residential uses that will include single and multiple family residential housing units with varying lot sizes.

814.2 Permitted Uses:

General Uses:

Gravel extraction for on-site development and on-site and off-site municipal services directly attributable to the on-site development shall be permitted.

Principal Uses Area A:

Single Family Residential

- a) Horticulture
- b) One single family dwelling or one duplex per lot*
- c) One temporary construction and real estate marketing office in Area A

Principal Uses Area B:

Single Family/Multi Family Residential

- a) Apartment building*
- b) Assisted living facility*
- c) Cluster dwelling units*
- d) Horticulture
- e) Townhouse*
- f) One single family dwelling or one duplex per lot*
- g) One temporary construction and real estate marketing office in Area B

Principal Uses Area C:

Multi Family Residential

- a) Apartment building*
- b) Assisted living facility*
- c) Cluster dwelling units*
- d) Townhouse*

* See conditions of use

Principal Uses Area D:

- a) Park
- b) Institutional accessory to a park use
- c) Assembly
- d) Playground

Accessory Uses:

On a lot with Apartments, Cluster dwelling units, Townhouses:

- a) Limited home-based business

On a lot with one single family dwelling or one duplex:

- a) Bed and breakfast*
- b) Boarding and lodging
- c) Home-based business
- e) Vacation accommodation unit

On a lot with one single family dwelling:

- a) One secondary suite

814.3 Conditions of Use for Area A:

- a) Single family dwelling permitted on lots 11 m or more in width;
- b) Bed and breakfast permitted on lots 600 m² or larger;
- c) Duplex permitted on lots 600 m² or larger in area and 11 m or more in width;

814.4 Conditions of Use for Area B:

- a) Single family dwelling permitted on lots 11 m or more in width;
- b) Bed and breakfast permitted on lots 600 m² or larger in a single family dwelling or duplex;
- c) Duplex permitted on lots 600 m² or larger in area and 11 m or more in width;
- d) Apartment building, assisted living facility, cluster dwellings and townhouses are permitted on lots 1000m² or larger in area and 30 m or more in width;

- e) Single family dwellings and duplexes are not permitted on a lot containing an apartment, assisted living facility, cluster dwelling units or townhouses.

814.5 Conditions of Use for Area C:

- a) Apartment building, assisted living facility, cluster dwellings and townhouses are permitted on lots 1000m² or larger in area and 30 m or more in width;

814.6 Subdivision Regulations:

- a) Minimum lot area for Areas A and B - 350 m²
- b) Minimum lot area for Area C – 1,000 m²
- c) Panhandle lots are not permitted

814.7 Maximum Dwelling Unit Density: The number of dwelling units of all types in Areas A, B and C shall not exceed 133, and for this purpose a bed-sitting room in an assisted living facility constitutes a dwelling unit, but a secondary suite does not constitute a dwelling unit.

814.8 Maximum Height:

- a) Single family dwelling or Duplex - 10.5 m
- b) Apartment, assisted living facility, cluster dwelling units or townhouses – 20m
- c) Accessory buildings – 4 m

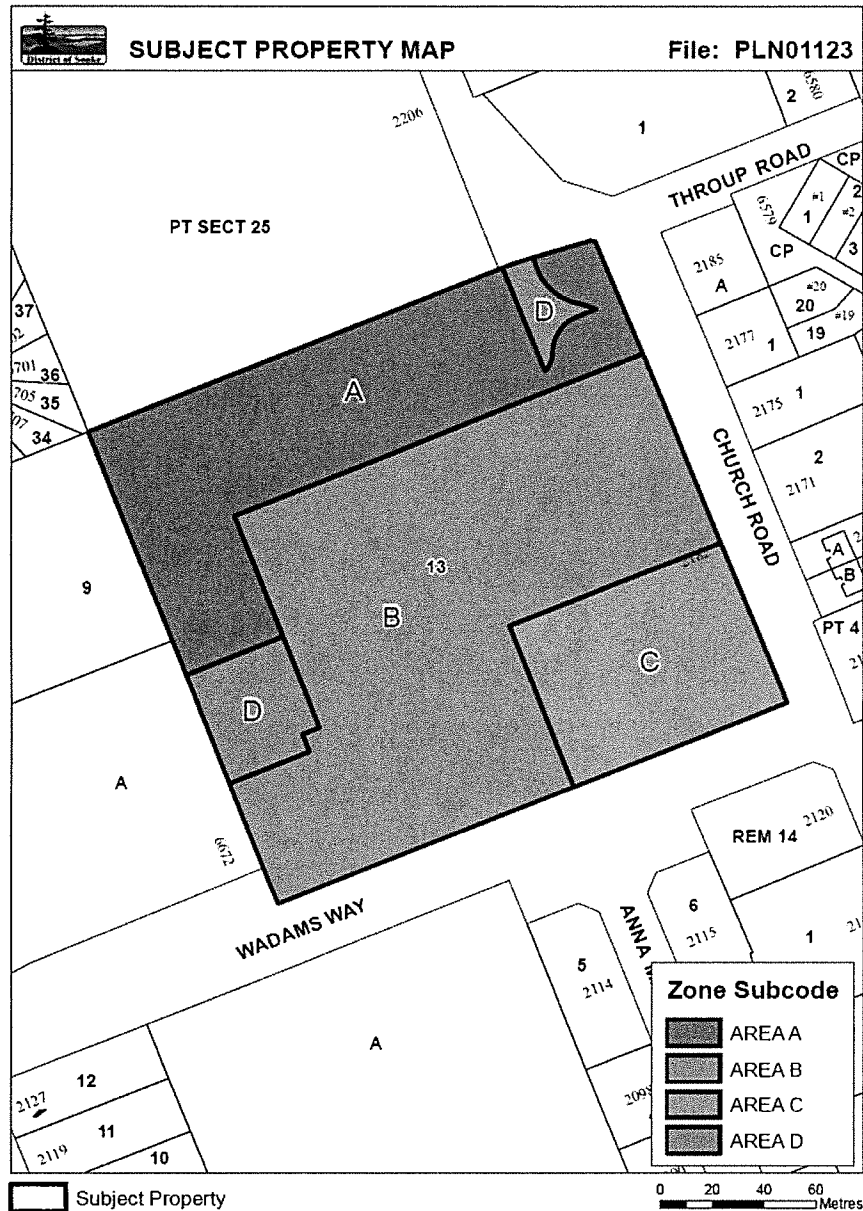
814.9 Maximum Lot Coverage: 45%

814.10 Minimum Setbacks:

Use	Front Lot Line	Flanking Lot Line	Side Lot Line	Rear Lot Line	Lane Lot Line
Single family or Duplex	4.5 m – dwelling portion 6 m – garage/ carport portion	2 m	1.2 m	3.5 m	1 m
Apartment, Assisted Living Facility, Cluster dwelling units, Townhouse	3 m	3 m	3 m	4.5 m	1 m
Accessory Building or Structure	7.5 m	4.5 m	1.2 m	4.5 m	0 m

814.11 Minimum Amenity Area for Areas B and C: 8%, for lots containing apartments, assisted living facility, cluster dwelling units or townhouses.

814.12 Subject Property Map: The official map for this CD Zone is kept by the Corporate Officer, and forms part of this bylaw. The Subject Property Map is provided for information purposes only.



- Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule A – Zoning Map** by changing the zoning from *Large Lot Residential (R1)* to *Wadams Way Comprehensive Development Zone (CD14)* on the property shown hatched and outlined in black on Schedule A to this bylaw and legally described as:

Lot 13, Section 10, Sooke District, Plan 1057, Except .036 of an acre thereof conveyed to the crown for road purposes as shown on explanatory plan deposited under No 684041 and except part in Plan EPP32377

4. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in the table in section 5.1, "Zones" of **Part 5 – Zones** by adding the following in the "Comprehensive Development & Mixed Use (CD) Zones" section:

Wadams Way	CD14	814
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5. If any portion of this bylaw is set aside by a Court of competent jurisdiction, the portion is severed and the valid remainder shall remain in force and effect.

Introduced and read a first time the 23rd day of November, 2015

Read a second time the 23rd day of November, 2015

Public Hearing held the 14th day of December, 2015

Read a third time the 11th day of January, 2016

Approved by the Ministry of Transportation and Infrastructure the 14th day of January, 2016

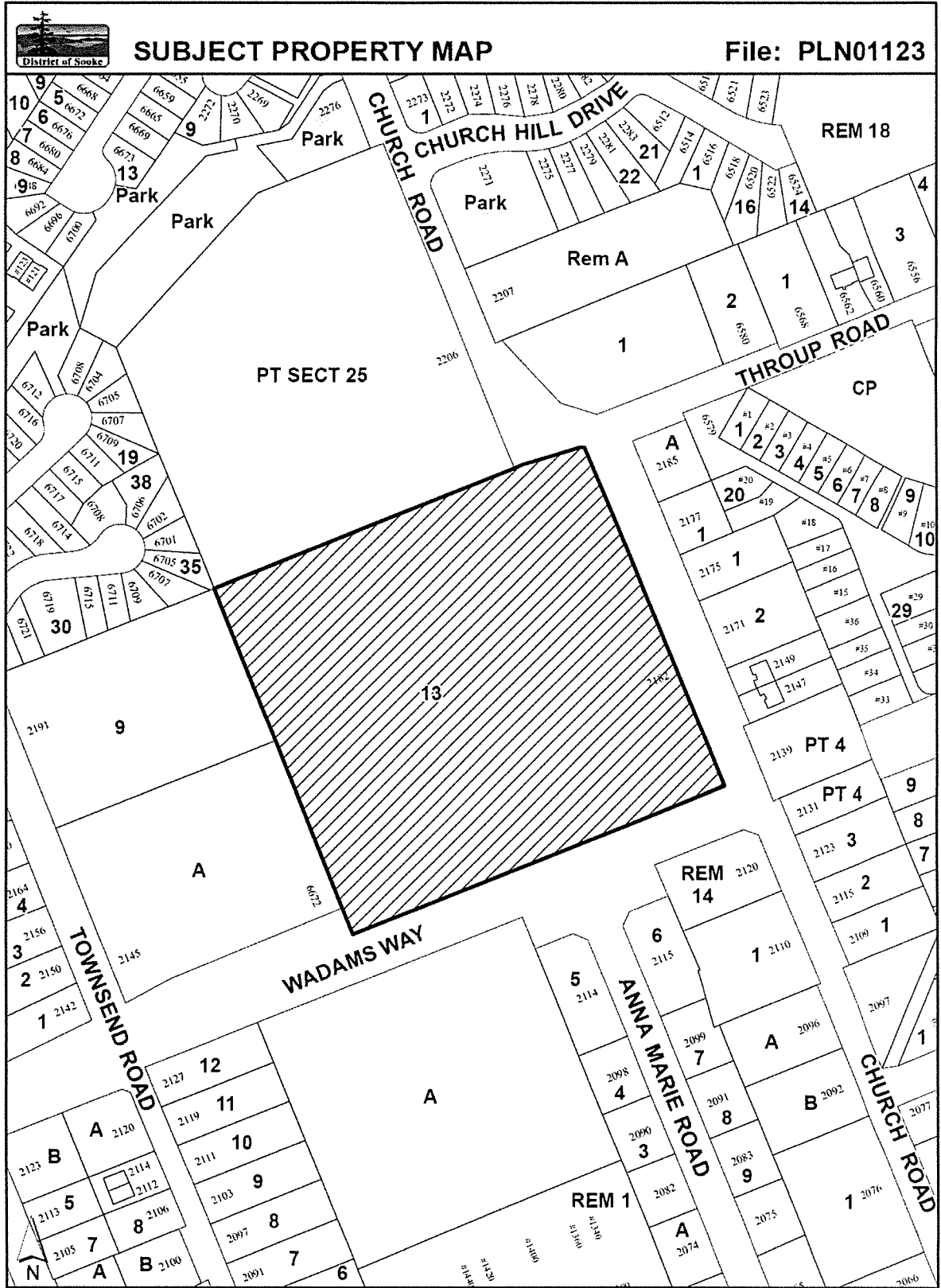
Adopted on the day of , 2016


Rick Kasper
Acting Mayor

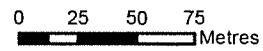
Gabryel Joseph
Acting Corporate Officer

FOR INFORMATION ONLY: Section 219 Covenants registered in the Victoria Land Titles office under numbers CA5007559 and CA5007560 on the 25th of February, 2016.

SCHEDULE A



 Subject Property





File No. 3900-01

REQUEST FOR DECISION

Special Council

Meeting Date: March 21, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Corporate Services
Re: **Bylaw No. 630, Zoning Amendment Bylaw (600-22)**

RECOMMENDATION:

THAT COUNCIL adopt Bylaw No 630, *Zoning Amendment Bylaw (600-22)*

On February 9th, 2016 Council gave first and second reading to Bylaw No. 630 to amend Bylaw No. 600, *Sooke Zoning Bylaw, 2013* for various text amendments. On February 22nd, 2016 Council amended Bylaw No. 630 to include the following uses: "Micro Brewery" and "Artisan Industry" in the Neighbourhood Commercial (C1) Zone, and add under Conditions of Use that the micro-brewery not exceed 500m² and Artisan Industry not exceed 200m²

Council received public input at a Public Hearing on March 14th, 2016 and gave third reading to Bylaw No. 630 as amended.

The Ministry of Transportation and Infrastructure approved the bylaw in writing and in accordance with section 52(3) of the *Transportation Act* on March 15th, 2016.

It is now in order for Council to consider adoption of the bylaw.

Attached Documents:

1. Bylaw No. 630 at third reading as amended



Tina Hansen


Approved for Council Agenda

Development
Services



Corp. Services

Financial Services



CAO



DISTRICT OF SOOKE

BYLAW NO. 630

A bylaw to amend Bylaw No. 600, *Sooke Zoning Bylaw, 2013* for various text amendments.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Zoning Amendment Bylaw (600-22)*.
2. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is amended in **Schedule 401 – Neighbourhood Commercial (C1)**:
 - a. By adding “Micro Brewery” and “Artisan Industry” to section 401.2 *Permitted Uses – Principal Uses* and re-numbering the sub-sections as appropriate;
 - b. by adding “Accessory dwelling unit, one per lot” to section 401.2 *Permitted Uses – Accessory Uses* and re-numbering the sub-sections as appropriate.
 - c. by deleting and replacing section 401.8 f) *Conditions of Use* with the following:

“401.8 f) Accessory dwelling units must be located above or to the rear of the principal use.”
 - d. By adding immediately after section 401.8 g) *Conditions of Use* the following:

“401.8 h) Gross floor area for a Micro Brewery must not exceed 500m².
401.8 i) Gross floor area for Artisan Industry must not exceed 200m².”
3. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 402 – General Commercial (C2)**:
 - a. by adding “Micro Brewery” and “Artisan Industry” to section 402.2 *Permitted Uses – Principal Uses* and re-numbering the sub-sections as appropriate;
 - b. by adding “Accessory dwelling unit, one per lot” to section 402.2 *Permitted Uses – Accessory Uses* and re-numbering the sub-sections as appropriate;
 - c. By deleting and replacing section 402.8 c) *Conditions of Use* with the following:

- “402.8 c) Accessory dwelling units must be located above or to the rear of the principal use.”
- d. by adding immediately after section 402.8 e) *Conditions of Use* the following:
- “402.8 f) Gross floor area for a Micro Brewery must not exceed 500m².
402.8 g) Gross floor area for Artisan Industry must not exceed 200m².”
4. Bylaw No. 600, Sooke Zoning Bylaw, 2013 is further amended in **Schedule 403 – Service Commercial (C3)**:
- a. by adding “Micro Brewery” and “Artisan Industry” to section 403.2 *Permitted Uses - Principal Uses* and re-numbering the sub-sections as appropriate;
- b. by adding “Accessory dwelling unit, one per lot” to section 403.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate;
- c. By deleting and replacing section 403.8(d) *Conditions of Use* with the following:
- “403.8 d) Accessory dwelling units must be located above or to the rear of the principal use.”
- d. by adding immediately after section 403.8(e) *Conditions of Use* the following:
- “403.8 f) Gross floor area for a Micro Brewery must not exceed 500m².
403.8 g) Gross floor area for Artisan Industry must not exceed 200m².”
5. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 404 – Commercial Recreation (C4)**:
- a. by adding “Micro Brewery” and “Artisan Industry” to section 404.2 *Permitted Uses - Principal Uses* and re-numbering the sub-sections as appropriate;
- b. By deleting and replacing section 404.8 c) *Conditions of use* with the following:
- “404.8 c) Accessory dwelling units must be located above or to the rear of the principal use.”
- c. by adding immediately after section 404.8 e) *Conditions of Use* the following:
- “404.8 f) Gross floor area for a Micro Brewery must not exceed 500m².
404.8 g) Gross floor area for Artisan Industry must not exceed 200m².”
6. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 405 – Town Centre Mixed Use (CTC)**:

- a. by adding "Micro Brewery" to section 405.2 *Permitted Uses - Principal Uses* and re-numbering the sub-sections as appropriate;
 - b. by adding "Accessory dwelling unit, one per lot" to section 405.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate;
 - c. By deleting and replacing section 405.8 d) *Conditions of Use* with the following:
"405.8 d) Accessory dwelling units must be located above or to the rear of the principal use."
 - d. by adding immediately after section 404.8 h) *Conditions of Use* the following:
"405.8 h) Gross floor area for a Micro Brewery must not exceed 500m².
405.8 i) Gross floor area for Artisan Industry must not exceed 200m²."
7. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 501 – Light Industrial (M1)**:
- a. by adding "Accessory dwelling unit, one per lot" to section 501.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate.
 - b. by deleting and replacing section 501.8 c) *Conditions of Use* with the following:
"501.8 c) Accessory dwelling units must be located above or to the rear of the principal use."
8. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 502 – General Industrial (M2)**:
- a. by adding "Accessory dwelling unit, one per lot" to section 502.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate.
 - b. by deleting and replacing section 502.8 c) *Conditions of Use* with the following:
"502.8 c) Accessory dwelling units must be located above or to the rear of the principal use."
9. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 503 – Heavy Industrial (M3)**:
- a. by adding "Accessory dwelling unit, one per lot" to section 503.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate.
 - b. by deleting and replacing section 503.8 e) *Conditions of Use* with the following:

“503.8 e) Accessory dwelling units must be located above or to the rear of the principal use.”

10. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 504 – Aquatic Industrial (M4):**

a. by adding “Accessory dwelling unit, one per lot” to section 504.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate.

b. by deleting and replacing section 504.8 c) *Conditions of Use* with the following:

“504.8 c) Accessory dwelling units must be located above or to the rear of the principal use.”

11. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 505 – Technical Industrial Business Park (M5):**

a. by adding “Accessory dwelling unit, one per lot” to section 505.2 *Permitted Uses - Accessory Uses* and re-numbering the sub-sections as appropriate.

b. by deleting and replacing section 505.8 b) *Conditions of Use* with the following:

“505.8 b) Accessory dwelling units must be located above or to the rear of the principal use.”

12. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 601 – Public Recreation (P1):**

a. by deleting and replacing section 601.8 a) *Conditions of Use* with the following:

“601.8 a) Accessory dwelling units must be located above or to the rear of the principal use.”

13. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 602 – Community Facilities (P2):**

a. by deleting and replacing section 602.8 *Conditions of Use* with the following:

“602.8 a) Accessory dwelling units must be located above or to the rear of the principal use.”

14. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is further amended in **Schedule 603 – Public Utilities (P3):**

b. by deleting and replacing section 603.8 *Conditions of Use* with the following:

“603.8 b) Accessory dwelling units must be located above or to the rear of the principal use.”

Introduced and read a first time the 9th day of February, 2016

Read a second time the 9th day of February, 2016

Amended the 22nd day of February, 2016

Public Hearing held the 14th day of March, 2016

Read a third time the 14th day of March, 2016 as amended

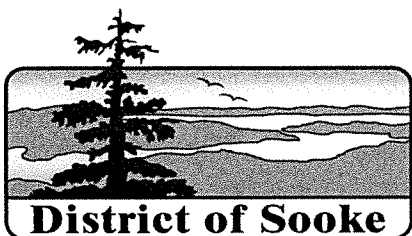
Approved by the Ministry of Transportation and Infrastructure the 15th day of March, 2016

Adopted on the day of , 2016

Certified Correct:

Rick Kasper
Acting Mayor

Gabryel Joseph
Deputy Corporate Officer



File No. 1690-01

REQUEST FOR DECISION
Special Council
Meeting Date: March 21, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Financial Services Department
Re: **MFA Short Term Borrowing**

RECOMMENDATION:

THAT COUNCIL authorize a short term borrowing of \$1,420,000 from the Municipal Finance Authority under section 175 of the *Community Charter* over a five year term with no rights or renewal.

Background:

The District purchased 2125 Anna Marie Road on February 29, 2016 for \$1,420,000. It is advisable to finance the purchase over a five year period in order to maintain sufficient surplus funds on hand in case other strategic opportunities arise and also to provide for unforeseen events.

Under section 175 of the *Community Charter* Council may incur a liability under agreement for a term no longer than 5 years. The Municipal Finance Authority offers favourable financing for local governments under its five year short term borrowing program. The current five year variable rate is 1.37% and they require only a minimum of five principal installments.

Respectfully,

Brent Blackhall, CPA, CA
Director of Financial Services

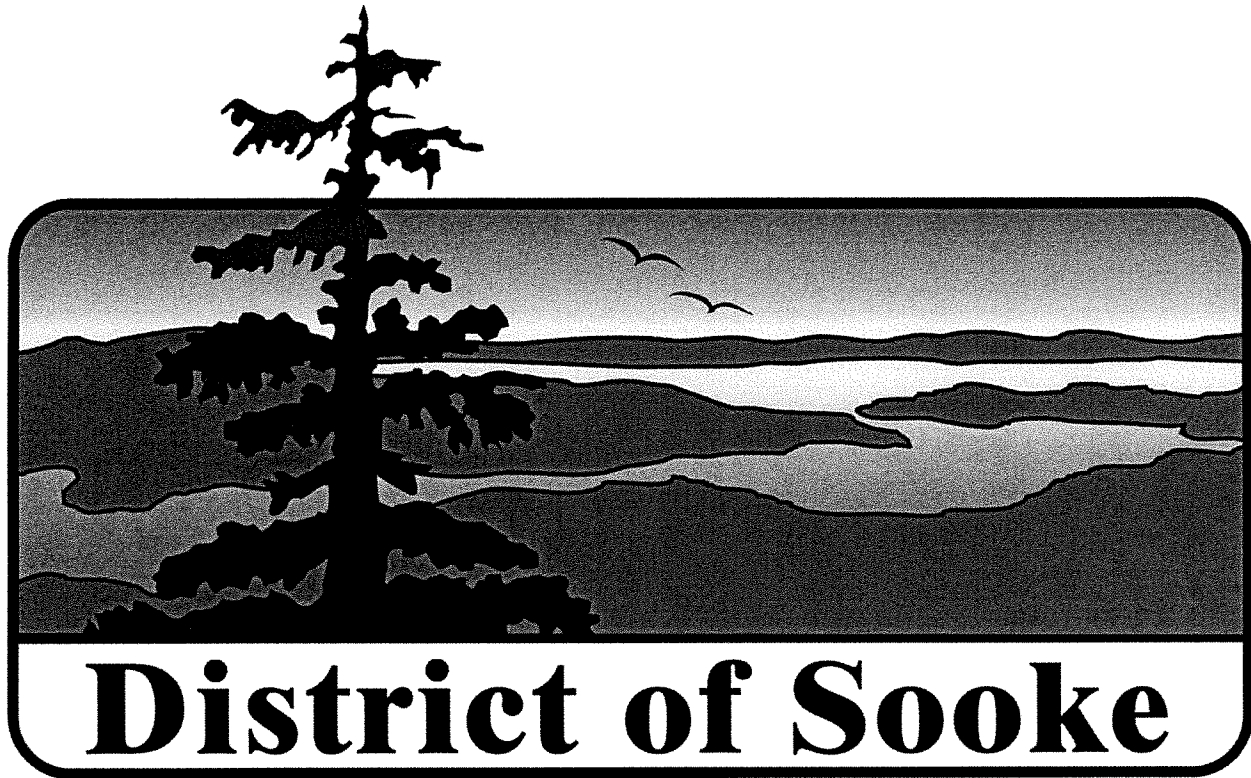
Approved for Council Agenda

Development
Services

Corp. Services

Financial Services

CAO



Proposed
2016 – 2020 Five Year Financial Plan

Received by Committee of the Whole on March 14, 2016

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**District of Sooke
Proposed Financial Plan 2016 - 2020
Adjustments - As at March 21, 2016**

	Page #	2016	2017	2018	2019	2020
March 14, 2016 Proposed Five Year Financial Plan						
Property Tax - Proposed Financial Plan from March 14, 2016		6,626,304	7,052,787	7,552,733	7,815,011	8,102,849
Non-market Change		118,127	100,000	100,000	100,000	100,000
Total Property Taxes (including Non-market change)		6,744,431	7,152,787	7,652,733	7,915,011	8,202,849
% increase per Proposed Five Year Financial Plan March 14, 2016		2.35%	4.57%	5.59%	2.12%	2.37%
Adjustments (impact on taxes)						
1 Transfer from surplus	1	(160,096)	(303,866)	(298,896)	(293,926)	(288,956)
2 Corporate Services - reception coverage	2	27,500	0	0	0	0
3 Primary Health Care Services Working Group	3	5,000	5,000	5,000	5,000	5,000
4 Annual Grants	4	(3,528)	(3,528)	(3,528)	(3,528)	(3,528)
5 Engineering Operations - professional development	7	2,000	2,000	2,000	2,000	2,000
6 Planning Operations - professional development	7	4,000	4,000	4,000	4,000	4,000
7 Geographic Services - data acquisition and consulting	7	0	0	3,000	0	0
8 Building Inspection - consulting	8	5,000	5,000	5,000	5,000	5,000
9 Subdivision fees	17	10,000	10,000	10,000	10,000	10,000
Total adjustments		(110,124)	(281,394)	(273,424)	(271,454)	(266,484)
Amended Property Tax		6,516,180	6,771,393	7,279,309	7,543,557	7,836,365
Non-market Change		118,127	100,000	100,000	100,000	100,000
Total Property Taxes (including Non-market change)		6,634,307	6,871,393	7,379,309	7,643,557	7,936,365
Amended % increase		0.65%	2.07%	5.94%	2.23%	2.52%

**District of Sooke
Proposed 2016 to 2020 Five Year Financial Plan
Consolidated Summary**

	2015	2015 Actual	2016	2017	2018	2019	2020
Funding Sources:							
Municipal general property taxes	6,183,369	6,183,369	6,516,180	6,771,753	7,279,669	7,543,917	7,836,725
Non market change	291,000	291,000	118,127	100,000	100,000	100,000	100,000
Total municipal taxes	6,474,369	6,474,369	6,634,307	6,871,753	7,379,669	7,643,917	7,936,725
Net taxes available for municipal purposes	238,971	223,987	230,506	242,342	242,342	242,342	242,342
Sales and user fees	81,557	535,356	100,719	100,719	100,719	100,719	100,719
Penalties and fines	215,000	210,908	205,000	205,000	205,000	205,000	205,000
Developer cost charges	275,000	266,428	288,750	303,188	318,347	334,264	350,977
Licenses and permits	477,562	430,752	431,404	438,304	445,411	452,731	460,271
Sewer operating revenue	2,426,671	2,385,875	2,812,094	2,405,405	2,351,925	2,306,925	2,306,925
Lease and rental	54,000	50,840	52,340	52,340	52,340	52,340	52,340
Government transfers and grants	2,827,107	1,276,798	1,885,268	1,225,268	1,205,268	1,205,268	1,205,268
Investment income	100,000	57,902	60,000	60,000	60,000	60,000	60,000
Proceeds from borrowing	-	-	1,420,000	-	-	600,000	-
Transfers from reserves for capital	2,519,608	2,849,170	1,067,860	1,613,318	2,244,452	1,787,178	1,093,462
Transfers from surplus (capital)	334,247	202,298	179,821	-	-	-	-
Transfers from surplus	317,937	157,937	313,033	303,866	298,896	293,926	288,956
Transfers from surplus (sewer repayment)	132,057	132,057	135,169	67,480	-	-	-
Offset for amortization	2,487,890	2,487,890	2,537,650	2,563,026	2,601,472	2,653,501	2,680,036
Total Funding Sources:	18,961,976	17,742,567	18,353,921	16,452,009	17,505,840	17,938,111	16,983,021
Expenditures:							
General government	2,363,304	2,184,048	2,512,713	2,459,461	2,379,055	2,361,006	2,395,674
Protective services	3,111,579	3,062,599	3,293,765	3,440,600	3,496,960	3,538,662	3,572,251
Development services	3,888,610	3,796,948	3,583,487	3,590,875	3,625,276	3,686,764	3,700,655
Sewer operations	2,022,378	1,952,436	2,034,505	1,980,347	1,954,806	2,010,758	2,039,901
Sewer capital	10,000	9,449	325,000	-	-	-	-
Sewer debt	685,359	685,359	685,359	685,359	685,359	685,359	685,359
Debt servicing	137,359	137,539	296,133	438,581	347,511	471,391	464,508
Capital expenditures	4,910,834	3,417,143	3,857,628	2,067,618	3,122,552	3,338,979	2,185,762
Proceeds that must be transferred to reserves	1,091,000	1,496,275	1,065,641	1,071,579	1,095,238	1,111,155	1,127,868
Transfers to reserves	741,554	783,238	699,690	717,588	799,083	734,038	811,043
Total Expenditures:	18,961,976	17,525,035	18,353,921	16,452,009	17,505,840	17,938,111	16,983,021
Municipal General Property Taxes	6,183,369		6,516,180	6,771,753	7,279,669	7,543,917	7,836,725
% increase in property taxes	0.00%		0.65%	2.07%	5.94%	2.23%	2.52%
Municipal General Property Taxes including Non Market Change	6,474,369		6,634,307	6,871,753	7,379,669	7,643,917	7,936,725

**District of Sooke
Proposed 2016 to 2020 Five Year Financial Plan
General Government Services**

	2015	2015 Actual	2016	2017	2018	2019	2020
General Government Services							
Council							
Remuneration	81,280	79,863	81,280	81,280	81,280	81,280	81,280
Benefits	1,529	1,461	1,559	1,559	1,559	1,559	1,559
Travel/conferences/education	27,591	22,408	27,591	27,591	27,591	27,591	27,591
Volunteer recognition - o/s services	2,500	-	-	-	-	-	-
Contingency	35,000	19,553	35,000	35,000	35,000	35,000	35,000
	147,900	123,285	145,431	145,431	145,431	145,431	145,431
Corporate Services							
Salaries	364,098	373,199	559,604	549,165	473,315	476,684	480,105
Benefits	60,723	81,298	134,873	133,069	114,626	115,115	115,581
Specialty office supplies	1,530	531	1,500	1,500	1,500	1,500	1,500
Hospitality and meals	2,027	1,295	1,500	1,500	1,500	1,500	1,500
Travel	1,061	916	5,000	5,000	5,000	5,000	5,000
Professional Development	12,000	15,355	40,000	40,000	40,000	40,000	40,000
Memberships	3,400	4,738	3,500	3,500	3,500	3,500	3,500
Legislative Dues/Subscriptions	2,000	1,219	2,000	2,000	2,000	2,000	2,000
Advertising/Communications	37,740	27,912	30,000	30,000	30,000	30,000	30,000
Reception Coverage			27,500	-	-	-	-
Contingency	2,081	3,905	2,500	2,500	2,500	2,500	2,500
	488,660	510,368	807,977	768,234	673,940	677,799	681,686
Finance and Information Technology							
Salaries	483,919	472,535	301,293	300,497	303,288	306,122	308,998
Benefits	119,126	119,439	75,507	74,377	74,691	75,010	75,334
Subscriptions	318	45	150	150	150	150	150
Travel	1,061	860	1,000	1,000	1,000	1,000	1,000
Professional Development	14,566	18,527	9,000	9,000	9,000	9,000	9,000
Memberships	3,457	3,019	2,000	2,000	2,000	2,000	2,000
Cash Over/Short	27	502	-	-	-	-	-
Tax adjustments	531	552	1,000	1,000	1,000	1,000	1,000
Banking	6,000	9,251	9,200	9,200	9,200	9,200	9,200
Property Tax Interest Expense (prepayment)	4,000	3,616	4,000	4,000	4,000	4,000	4,000
Tax forms and supplies	8,200	8,180	8,200	8,200	8,200	8,200	8,200
Property Tax Stabilization contingency	10,000	7,596	10,000	10,000	10,000	10,000	10,000
	651,204	644,122	421,351	419,423	422,529	425,682	428,882
Common Services - Vehicle Fleet							
Fuel - Gas/Diesel (Highlander)	1,698	1,866	1,698	1,698	1,698	1,698	1,698
Repairs and Maintenance (Highlander)	416	532	416	416	416	416	416
Fuel - Gas/Diesel (Nissan)	1,224	-	-	-	-	-	-
Repairs and Maintenance (Nissan)	408	358	500	500	500	500	500
Fuel - Gas/Diesel (GMC)	520	-	-	-	-	-	-
Repairs and Maintenance (GMC)	212	-	-	-	-	-	-

	2015	2015 Actual	2016	2017	2018	2019	2020
General Government Services							
Service Agreements							
Sooke Region Community Health Initiative	17,500	17,500	17,500	17,500	17,500	17,500	17,500
Sooke Region Community Health Network MOU	-	-	40,000	20,000	-	-	-
Sooke Community Association	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Chamber of Commerce	28,150	28,150	28,150	28,150	28,150	28,150	28,150
Sooke Region Tourism Association	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Visitor Information Centre	20,808	20,808	20,808	20,808	20,808	20,808	20,808
Annual Grants	72,788	63,393	69,260	69,620	69,620	69,620	69,620
Bi-annual Community Grants	50,000	32,155	50,000	50,000	50,000	50,000	50,000
	240,246	213,006	276,718	257,078	237,078	237,078	237,078
Economic Development							
Mayor's Advisory Panels - Specialty supplies	510	-	-	-	-	-	-
Memberships (Economic Development)	520	-	-	-	-	-	-
	1,030	-	-	-	-	-	-
Plans							
Strategic Plan	9,000	8,447	-	-	-	15,000	-
OCP	-	-	5,000	-	20,000	-	20,000
Long-term Plans	20,000	-	20,000	20,000	20,000	20,000	20,000
	29,000	8,447	25,000	20,000	40,000	35,000	40,000
Subtotal before amortization	2,222,292	2,043,036	2,368,881	2,314,190	2,231,606	2,210,607	2,243,771
Amortization - General Government	141,012	141,012	143,832	145,270	147,449	150,398	151,902
Total General Government	\$ 2,363,304	\$ 2,184,048	\$ 2,512,713	\$ 2,459,461	\$ 2,379,055	\$ 2,361,006	\$ 2,395,674

**District of Sooke
Proposed 2016 to 2020 Five Year Financial Plan
Protective Services**

	2015	2015 Actual	2016	2017	2018	2019	2020
Protective Services							
Policing							
Contract with RCMP	1,629,085	1,502,444	1,702,497	1,850,039	1,850,039	1,850,039	1,850,039
Integrated Mobile Crisis Response Team	5,792	-	5,792	5,792	5,792	5,792	5,792
Integrated Domestic Violence Unit	8,597	-	8,597	8,597	8,597	8,597	8,597
Mobile Youth Services Team	3,000	3,269	3,300	3,300	3,300	3,300	3,300
Crime Stoppers Funding	3,135	-	3,135	3,135	3,135	3,135	3,135
CR Action Team	1,307	-	1,307	1,307	1,307	1,307	1,307
Source Information	2,122	-	2,122	2,122	2,122	2,122	2,122
Community Liaison Officer	4,330	-	4,330	4,330	4,330	4,330	4,330
	1,657,369	1,505,713	1,731,081	1,878,623	1,878,623	1,878,623	1,878,623
Emergency Program							
Supplies	10,202	14,720	10,000	10,000	10,000	10,000	10,000
Office supplies	1,689	970	1,000	1,000	1,000	1,000	1,000
EOC radio operations	1,689	1,956	2,000	2,000	2,000	2,000	2,000
Emergency Program Vehicle	1,530	284	1,530	1,530	1,530	1,530	1,530
Communications	1,238	1,440	1,440	1,440	1,440	1,440	1,440
Professional Development	4,080	10,006	4,080	4,080	4,080	4,080	4,080
ESS - Training	2,040	1,590	1,600	1,600	1,600	1,600	1,600
Emergency planning - outside services (ESS Director)	2,252	2,084	2,100	2,100	2,100	2,100	2,100
	24,721	33,052	23,750	23,750	23,750	23,750	23,750
Fire Department							
Administration							
Salaries	555,652	606,396	551,561	539,572	558,105	578,544	592,135
Benefits	146,855	166,703	141,199	133,899	136,223	138,693	140,347
Shifts	-	-	45,000	47,500	50,000	52,500	55,000
Operating supplies	4,505	3,173	3,500	3,500	3,500	3,500	3,500
Office supplies	3,773	2,355	2,500	2,500	2,500	2,500	2,500
Office equipment leases	2,858	669	800	800	800	800	800
Professional Development	34,600	33,925	45,000	46,000	47,000	48,000	49,000
OH&S training	-	-	1,500	1,500	1,500	1,500	1,500
Memberships	1,188	1,266	1,188	1,188	1,188	1,188	1,188
Subscriptions	2,122	2,172	2,122	2,122	2,122	2,122	2,122
Hospitality - operating supplies	2,815	2,493	3,800	4,000	4,000	4,000	4,000
Insurance premiums	22,950	22,131	22,950	22,950	22,950	22,950	22,950
Annual dinner	9,500	11,772	12,000	12,000	12,000	12,000	12,000
	786,818	853,955	833,121	817,531	841,888	868,298	887,042
Volunteer Firefighters							
Duty officer remuneration	25,787	33,310	33,310	33,310	33,310	33,310	33,310
First response duty remuneration	25,787	27,779	27,779	27,779	27,779	27,779	27,779
Relief worker wages/remuneration	45,918	54,486	73,918	75,636	77,773	79,728	81,703
Relief Workers Benefits	689	-	-	-	-	-	-
Honorarium	17,500	16,529	25,000	30,000	35,000	40,000	45,000
Allowance - contract payment	37,779	37,779	37,779	37,779	37,779	37,779	37,779

	2015	2015 Actual	2016	2017	2018	2019	2020
Protective Services							
WCB Benefits	450	452	450	450	450	450	450
Medical testing	3,329	2,870	2,900	2,900	2,900	2,900	2,900
Recruitment	1,040	345	2,000	2,500	3,000	3,000	3,000
Uniforms and operating supplies	12,200	14,014	14,014	14,014	14,014	14,014	14,014
	170,480	187,583	217,150	224,388	232,005	238,960	245,935
Telecommunications							
CREST	46,048	43,957	47,142	48,320	64,917	66,155	67,424
Telephone and Data services	11,072	11,241	11,241	11,241	11,241	11,241	11,241
Repairs/maintenance/replacement	2,801	2,645	2,645	2,645	2,645	2,645	2,645
	59,920	57,843	61,028	62,206	78,803	80,041	81,310
Community Education							
Operating supplies	4,752	3,843	3,843	3,843	3,843	3,843	3,843
	4,752	3,843	3,843	3,843	3,843	3,843	3,843
Inspections							
Operating supplies	2,208	1,119	1,119	1,119	1,119	1,119	1,119
	2,208	1,119	1,119	1,119	1,119	1,119	1,119
Training							
Operating supplies	2,872	1,855	1,855	1,855	1,855	1,855	1,855
Audio visual repair and replacement	1,126	1,123	1,123	1,123	1,123	1,123	1,123
	3,998	2,978	2,978	2,978	2,978	2,978	2,978
Vehicle maintenance							
Wages	6,000	11,978	11,978	11,978	11,978	11,978	11,978
Benefits	1,000	1,463	1,463	1,463	1,463	1,463	1,463
Fuel	18,582	14,705	14,705	14,705	14,705	14,705	14,705
Repairs and replacement	16,234	16,105	18,000	18,000	20,000	20,000	22,000
Other outside services	9,000	25,223	20,000	24,000	26,000	28,000	30,000
	50,816	69,474	66,146	70,146	74,146	76,146	80,146
Equipment maintenance							
Operation and Maintenance	33,475	29,134	30,000	30,000	30,000	30,000	30,000
SCBA maintenance	10,000	9,229	10,000	10,000	10,000	10,000	10,000
Tire replacement	4,500	2,406	2,500	2,500	2,500	2,500	2,500
Other outside services	2,872	3,992	4,000	4,000	4,000	4,000	4,000
	50,847	44,761	46,500	46,500	46,500	46,500	46,500
Other							
Turnout gear operating supplies	7,263	9,156	9,156	9,156	9,156	9,156	9,156
Medical supplies	6,534	8,378	8,378	8,378	8,378	8,378	8,378
East Sooke Fire Contract	42,000	41,811	40,784	40,784	40,784	40,784	40,784
	55,797	59,344	58,318	58,318	58,318	58,318	58,318
Total Fire Department	1,185,634	1,279,980	1,290,203	1,287,009	1,339,600	1,376,203	1,407,191
Subtotal before amortization	2,867,725	2,818,745	3,045,034	3,189,382	3,241,973	3,278,575	3,309,564
Amortization - Protective Services	243,854	243,854	248,731	251,219	254,987	260,087	262,687
Total Protective Services	3,111,579	3,062,599	3,293,765	3,440,600	3,496,960	3,538,662	3,572,251

**District of Sooke
Proposed 2016 - 2020 Five Year Financial Plan
Development Services**

	2015	2015 Actual	2016	2017	2018	2019	2020
Engineering Operations							
Salaries	397,392	379,058	389,765	382,573	386,600	390,687	394,837
Benefits	94,616	88,489	83,204	80,415	80,866	81,311	81,763
Specialty office supplies	1,061	862	1,061	1,061	1,061	1,061	1,061
Travel	1,061	566	1,061	1,061	1,061	1,061	1,061
Professional Development	10,000	5,317	10,000	10,000	10,000	10,000	10,000
Memberships	1,403	1,435	1,403	1,403	1,403	1,403	1,403
Contractor/Approving Officer	60,000	66,343	-	-	-	-	-
Consulting	10,400	5,067	10,000	10,000	10,000	10,000	10,000
	575,932	547,137	496,494	486,512	490,991	495,524	500,124
Contract Services							
Highway Maintenance Contract	240,870	243,520	244,084	244,084	244,084	244,084	244,084
Traffic Control Devices	8,000	18,565	5,000	5,000	5,000	5,000	5,000
Rainwater Infrastructure Maintenance	52,020	25,768	50,000	50,000	50,000	50,000	50,000
DCC Bylaw Review - Roads			10,000	-	-	-	-
Boat Launch repair - capital	22,000		-	-	-	-	-
Public Works Yard Maintenance	-		2,000	2,000	2,000	2,000	2,000
	322,890	287,853	311,084	301,084	301,084	311,084	301,084
Street lighting and Traffic control							
Street lighting electricity - BC Hydro	66,450	68,377	70,000	70,000	70,000	70,000	70,000
Street lighting electricity - District	15,918	19,028	20,000	20,000	20,000	20,000	20,000
Street lighting contracted maintenance - District	8,500	5,466	8,500	8,500	8,500	8,500	8,500
Traffic lights electricity	3,641	2,445	3,000	3,000	3,000	3,000	3,000
Crossing guards	14,000	14,000	14,000	14,000	14,000	14,000	14,000
	108,510	109,316	115,500	115,500	115,500	115,500	115,500
Planning Operations							
Salaries	214,370	190,049	177,792	180,468	183,184	185,941	188,739
Benefits	52,733	53,117	51,652	52,174	52,533	52,884	53,239
Specialty office supplies	2,122	1,403	1,400	1,400	1,400	1,400	1,400
Travel	1,082	37	500	500	500	500	500
Professional Development	5,386	3,514	7,500	7,500	7,500	7,500	7,500
Memberships	1,148	1,014	1,100	1,100	1,100	1,100	1,100
	276,841	249,134	239,943	243,142	246,217	249,324	252,478
Geographic Services							
Salaries	147,650	146,956	141,714	143,847	146,011	148,209	150,439
Benefits	35,628	37,813	37,403	37,643	37,884	38,116	38,352
Specialty Office Supplies	2,040	770	800	800	800	800	800
Travel	1,061	648	1,000	1,000	1,000	1,000	1,000
Professional Development	2,500	-	2,500	2,500	2,500	2,500	2,500
Asset Management Training	-	-	5,000	-	-	-	-
Data acquisition and consulting	12,081	7,000	2,000	9,000	5,000	9,000	2,000
	200,960	193,187	190,416	194,789	193,195	199,625	195,091
Other outside services							
Board of Variance	520.2	0	0	0	0	0	0
	520.2	0	0	0	0	0	0

	2015	2015 Actual	2016	2017	2018	2019	2020
Economic Development							
Conference Centre Bookings	237,000	237,000	0	0	0	0	0
Conference Hosting	5,000	-	0	0	0	0	0
	242,000	237,000	0	0	0	0	0
Building Inspection							
Salaries	186,898	186,240	182,365	185,109	187,895	190,723	193,593
Benefits	48,216	47,589	52,496	52,861	53,231	53,604	53,952
Specialty office supplies	2,705	957	1,500	1,500	1,500	1,500	1,500
Professional Development	4,182	4,508	5,000	5,000	5,000	5,000	5,000
Travel	1,061	333	500	500	500	500	500
Memberships	1,081	952	1,081	1,081	1,081	1,081	1,081
Vehicle maintenance	-	175	500	500	500	500	500
Consulting	10,000	-	5,000	5,000	5,000	5,000	5,000
Vehicle insurance	816	775	816	816	816	816	816
	254,959	241,528	249,258	252,367	255,523	258,724	261,942
Community Spaces							
Public Space maintenance	203,450	209,560	229,602	229,602	229,602	229,602	229,602
Hazardous vegetation control	18,000	17,605	18,000	18,000	18,000	18,000	18,000
Community Clean Up	36,332	42,509	58,750	58,750	58,750	58,750	58,750
Seasonal Adornment	11,500	11,128	5,000	5,000	5,000	5,000	5,000
Greenspace - donations	-	4,316	-	-	-	-	-
Harbourway Walkway License	500	-	500	500	500	500	500
	269,782	285,118	311,852	311,852	311,852	311,852	311,852
Community Services							
Age friendly grant	0	10,460	-	-	-	-	-
	0	10,460	-	-	-	-	-
Subtotal before amortization	2,252,395	2,160,733	1,914,548	1,905,247	1,914,363	1,941,633	1,938,072
Amortization							
Amortization - Recreation and Culture	129,253	129,253	131,838	133,156	135,154	137,857	139,235
Amortization - Engineering Services	1,403,130	1,403,130	1,431,193	1,445,505	1,467,187	1,496,531	1,511,496
Amortization - Storm Sewer	103,832	103,832	105,909	106,968	108,572	110,744	111,851
	1,636,215	1,636,215	1,668,939	1,685,629	1,710,913	1,745,131	1,762,583
Total Amortization	1,636,215	1,636,215	1,668,939	1,685,629	1,710,913	1,745,131	1,762,583
Total Development Services	3,888,610	3,796,948	3,583,487	3,590,875	3,625,276	3,686,764	3,700,655

District of Sooke
Proposed 2016 to 2020 Five Year Financial Plan

Fiscal Services	2015	2015 Actual	2016	2017	2018	2019	2020
Debt servicing							
MFA lease (equipment and vehicles)	2,844	2,829	1,322	303,866	298,896	128,850	126,937
MFA loan (property purchase)	-	-	160,096	86,100	-	293,926	288,956
MFA Fire Hall Debt (bylaw #91)	86,100	86,095	86,100	86,100	-	-	-
Annual payment - Fire bylaw #242 (Ladder Truck) - principal	20,723	20,723	20,723	20,723	20,723	20,723	20,723
Annual payment - Fire bylaw #242 (Ladder Truck) - interest	27,892	27,892	27,892	27,892	27,892	27,892	27,892
	137,359	137,539	296,133	438,581	347,511	471,391	464,508
Transfers to own reserve funds							
Fire Equipment Reserve Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000
SPA Reserve	7,500	9,273	9,000	6,900	7,107	7,320	7,540
Capital Works Reserve (GST)	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Capital Improvement Financing Reserve	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Future Policing Costs	43,869	43,869	44,746	45,641	46,554	47,485	48,435
Building Maintenance Fund	-	-	-	-	86,100	86,100	86,100
Capital Asset Replacement Reserve (Minimum per Bylaw)	12,439	12,439	12,439	12,439	12,439	12,439	12,439
Transfer to Capital Asset Replacement Reserve - Non-market change revenue	200,000	200,000	118,127	100,000	100,000	100,000	100,000
Capital Asset Replacement Reserve (Recommended additional)	130,000	130,766	100,000	160,000	175,000	200,000	300,000
	555,808	568,347	456,313	495,981	599,201	625,345	726,514
Proceeds received that must be transferred to reserves							
Carbon Tax Rebate	-	1,750	1,750	1,750	1,750	1,750	1,750
Suniver playing field proceeds	-	400,000	-	-	-	-	-
Casino revenues	250,000	244,641	244,641	244,641	244,641	244,641	244,641
Road DCCs	275,000	266,428	288,750	303,188	318,347	334,264	350,977
Gas Tax revenues to Gas Tax Reserve	500,000	517,456	517,000	517,000	517,000	517,000	517,000
General revenues to Revenue Smoothing Reserve	66,000	66,000	13,500	5,000	13,500	13,500	13,500
	1,091,000	1,496,275	1,065,641	1,071,579	1,095,238	1,111,155	1,127,868

**District of Sooke
2016 to 2020 Five Year Financial Plan
Capital Fund**

Capital	2015	2015 Actual	2016	2017	2018	2019	2020
Revenues							
Transfers from Reserves							
Fire Equipment Reserve	45,000	38,698	130,306	91,000	37,000	38,000	99,000
Casino Reserve Fund	676,591	564,517	150,000	300,000	319,405	200,000	100,000
SPA Reserve	10,000	2,500	17,500	10,000	10,000	10,000	10,000
Capital Works Reserve (GST)	184,730	184,729	50,000	50,000	-	118,109	13,395
DCC Road Reserve	591,691	106,058	254,558	259,695	1,423,047	971,069	826,067
Community Works Reserve (Gas Tax)	776,752	1,822,472	272,424	401,500	-	400,000	-
Land Sale Reserve	110,216	110,196	1,071	1,123	-	-	-
Asset Replacement Reserve	99,628	-	192,000	495,000	395,000	-	-
Building Maintenance Reserve	-	-	-	-	55,000	50,000	45,000
Capital Improvement Financing Reserve	25,000	20,000	-	5,000	5,000	-	-
	2,519,608	2,849,170	1,067,860	1,613,318	2,244,452	1,787,178	1,093,462
Other							
Government Grants	1,676,980	35,572	395,000	-	-	-	-
Developer Contributions	-	-	240,000	-	-	-	-
Proceeds from borrowing	-	-	1,420,000	-	-	600,000	-
Transfer from Surplus	334,247	202,298	179,821	-	-	-	-
Taxation - Transfer from General Operating	379,999	330,104	554,947	454,300	828,100	951,800	1,092,300
	2,391,226	567,973	2,789,768	454,300	828,100	1,551,800	1,092,300
Total Revenue	4,910,834	3,417,143	3,857,628	2,067,618	3,072,552	3,338,978	2,185,762
Expenditures							
Council (Sooke Program for the Arts)	10,000	2,500	17,500	10,000	10,000	10,000	10,000
General Government	63,800	18,720	40,600	20,300	24,100	17,800	18,300
Public Works Yard	-	-	2,000	10,000	-	-	-
Buildings	-	-	106,000	100,000	55,000	60,000	45,000
Fire Department	66,200	56,504	163,700	286,000	312,000	638,000	99,000
Engineering	4,580,834	3,261,493	3,315,754	1,441,318	2,521,452	2,513,179	1,913,462
Public Space Enhancement Program	140,000	77,926	162,074	150,000	150,000	100,000	100,000
Seniors/Youth Centre	50,000	-	50,000	50,000	50,000	-	-
	4,910,834	3,417,143	3,857,628	2,067,618	3,122,552	3,338,979	2,185,762
Total expenditures	4,910,834	3,417,143	3,857,628	2,067,618	3,122,552	3,338,979	2,185,762

District of Sooke
Financial Plan 2016 - 2020
2016 Capital Plan

Department	Project Name	2016	Funding Sources										Developer Contribution	Other Grants				
			Gen Ops Surplus	Taxes	Proceeds from borrowing	FER	Parks Res Casino	GST	Road DCC Gas Tax	Capital Asset Replacement	Improvement Financing	Land Sale Reserve			SPA Reserve			
Council	Arts Advisory Panel	17,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		17,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Government	IT Infrastructure Computer Equipment Replacement Plan Mobile Inspections Operating Software	23,600	3,430	20,170	-	-	-	-	-	-	-	-	-	-	-	-	-	
		10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		7,000	4,500	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		40,600	17,930	22,670	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard	Shed roof	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building	Sprinklers Workstation reconfiguration Office repairs Bathrooms Roof de-mossing	75,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		7,500	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		15,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		6,000	6,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Department	Protective Clothing Replacement Equipment replacement Replacement of Squad 1	106,000	46,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		23,000	3,394	-	23,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		80,700	3,394	-	77,306	-	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	Town Centre - Land acquisition (annually until 2017) Roundabout project Road and Sidewalk Improvement Program Sooke River Rd Bike Trail Property Purchase Goodmerna Road Sidewalk impr. Otter Point Rd to Hope Center Rainwater Management Program Street Light Installation Program Boat Launch Ramp ENG #1 replacement vehicles Transit Stops enhancements	163,700	3,394	-	130,306	-	-	-	-	-	-	-	-	-	-	-	-	
		107,130	-	-	-	-	-	106,056	-	-	-	-	-	-	-	-	-	-
		667,161	40,000	-	-	-	-	67,161	-	-	-	-	-	-	-	-	-	-
		246,700	196,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		153,763	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		1,420,000	-	1,420,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		250,000	125,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		245,000	125,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	8,423	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		29,000	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		23,000	22,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	23,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		3,316,784	60,423	632,277	1,420,000	-	50,000	254,568	272,424	100,000	-	1,071	-	-	-	-	-	-
		Community Developm	Public Space Enhancement Program Seniors/Youth Centre (Housing Reserve)	162,074	62,074	-	-	-	-	-	-	-	-	-	-	-	-	-
50,000	-			-	-	50,000	50,000	-	-	-	-	-	-	-	-	-	-	
212,074	62,074			-	-	100,000	60,000	-	-	-	-	-	-	-	-	-	-	
Total	3,857,828	179,821	654,947	1,420,000	130,306	150,000	254,568	272,424	192,000	1,071	17,600	17,600	240,000	240,000	395,000	395,000		

District of Sooke
Financial Plan 2016 - 2020
2017 Capital Plan

Department	Project Name	2017	Funding Sources										SPA Reserve			
			Gen Ops Surplus	Taxes	FER	Parks Res	Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement	Capital Improvement Financing		Land Sale		
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
		10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Government	Computer Equipment Replacement Plan Operating Software	17,800	-	17,800	-	-	-	-	-	-	-	-	-	-	-	-
		20,300	-	2,500	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard	Roof replacement	10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-
		10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	HVAC Plumbing	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-
Fire Department	Protective Clothing Replacement Equipment Replacement Replacement of SCBA	24,000	-	-	24,000	-	-	-	-	-	-	-	-	-	-	-
		195,000	-	67,000	-	-	-	-	-	-	195,000	-	-	-	-	-
Engineering	Town Centre - Land acquisition (annually until Road and Sidewalk Improvement Program Goodmere Road Murray/Horne Rd Rainwater Management Sy Sidewalk/Trail Nordic to Hope Centre Rainwater Management Program Street Light Installation Program Downtown Art Bench Transit Stops enhancements	112,318	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		250,000	50,000	-	-	-	-	111,195	-	200,000	-	-	1,123	-	-	-
Community Development	Public Space Enhancement Program Seniors/Youth Centre	150,000	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-
		200,000	-	50,000	-	-	-	50,000	50,000	-	-	-	-	-	-	-
Total		2,067,618	-	454,300	91,000	-	300,000	50,000	50,000	259,695	401,500	495,000	5,000	1,123	10,000	

District of Sooke
Financial Plan 2016 - 2020
2018 Capital Plan

Department	Project Name	2018	Funding Sources												
			Gen Ops Surplus	Taxes	FER	Parks Re	Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement	Improvement Financing	Land Sale	SPA Reserve	Building Maintenance
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-
		10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-
General Government	Computer Equipment Replacement Plan Operating Software	24,100	-	24,100	-	-	-	-	-	-	-	-	-	-	-
		24,100	-	24,100	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building and Bylaw	HVAC Addition to Fire Department Training Tower	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		15,000	-	-	-	-	-	-	-	-	-	-	-	-	40,000
		55,000	-	-	-	-	-	-	-	-	-	-	-	-	15,000
Fire Department	Protective Clothing Replacement Equipment Replacement Tanker Truck	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	25,000	-	-	-	-	-	-	-	-	-	-	-	-
		275,000	12,000	-	-	-	-	-	-	-	275,000	-	-	-	15,000
		312,000	-	-	37,000	-	-	-	-	-	-	-	-	-	55,000
Engineering	Church Road Collector Widening Road and Sidewalk Improvement Program Rainwater Management Program Street Light Installation Program Downtown Art Bench Transit Stops enhancements	1,942,452	-	250,000	-	-	-	-	-	-	-	-	-	-	-
		250,000	-	130,000	-	269,405	-	-	-	1,423,047	-	-	-	-	-
		300,000	-	300,000	-	-	-	-	-	-	-	-	-	-	-
		12,000	-	12,000	-	-	-	-	-	-	-	-	-	-	-
		5,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	-	12,000	-	-	-	-	-	-	-	-	-	-	-
		2,521,452	-	704,000	-	269,405	-	-	1,423,047	-	-	-	-	-	
Community Development	Public Space Enhancement Program Seniors/Youth Centre	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-
		50,000	-	50,000	-	50,000	-	-	-	-	-	-	-	-	-
		150,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-
		3,072,552	-	828,100	37,000	-	319,405	-	1,423,047	-	-	5,000	-	10,000	55,000
Total															

District of Sooke
Financial Plan 2016 - 2020
2019 Capital Plan

Department	Project Name	2019	Funding Sources											
			Gen Ops Surplus	Taxes	Proceeds from borrowing	FER	Parks Re	Casino	GST	Road DCC	Gas Tax	Capital Ass't Replacement	Land Sal	SPA Reserve
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	10,000	-
		10,000	-	-	-	-	-	-	-	-	-	-	10,000	-
General Government	Computer Equipment Replacement Plan	17,800	17,800	-	-	-	-	-	-	-	-	-	-	-
		17,800	17,800	-	-	-	-	-	-	-	-	-	-	-
Buildings	Dist. Parking Lot, Fire Hall 2 drain system Council Chamber upgrades	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000
		60,000	10,000	-	-	-	-	-	-	-	-	-	-	50,000
Public Works Yard		-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Department	Protective Clothing Replacement Equipment Replacement Replacement of Engine 3	26,000	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	26,000	-	-	-	-	-	-	-	-	-	-	-
		638,000	600,000	600,000	38,000	-	-	-	-	-	-	-	-	-
Engineering	Grant Rd Connector (Otter Point to Gatewood) Road and Sidewalk Improvement Program Rainwater Infrastructure Streetlight Installation Program Transit Stop Enhancements	1,939,179	250,000	-	-	-	-	-	-	-	-	-	-	-
		250,000	250,000	-	-	-	-	-	-	-	-	-	-	-
		300,000	300,000	-	-	-	-	-	-	-	-	-	-	-
		12,000	12,000	-	-	-	-	-	-	-	-	-	-	-
		2,513,179	824,000	-	-	-	-	-	-	-	-	-	-	-
Community Development	Public Space Enhancement Program	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
		100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
Total		3,338,979	951,800	800,000	38,000	-	200,000	118,109	971,069	400,000	-	10,000	-	50,000

District of Sooke
Financial Plan 2016 - 2020
2020 Capital Plan

Department	Project Name	2020	Funding Sources											
			Gen Ops Surplus	Taxes	FER	Parks Re Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement	Improvement Financing	Land Sale/SPA Reserve	Building Maintenance	
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	10,000	-
		10,000	-	-	-	-	-	-	-	-	-	-	10,000	-
Finance	Computer Equipment Replacement Plan	18,300	-	18,300	-	-	-	-	-	-	-	-	-	-
		18,300	-	18,300	-	-	-	-	-	-	-	-	-	-
Buildings	Carpets / Flooring FH 2 Door / Septic Furniture replacement	20,000	-	-	-	-	-	-	-	-	-	-	-	20,000
		10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
		15,000	-	-	-	-	-	-	-	-	-	-	-	15,000
Fire Department	Protective Clothing Replacement Equipment Replacement Replacement of Car 1	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
		27,000	-	27,000	-	-	-	-	-	-	-	-	-	-
Fire Department	Equipment Replacement	12,000	-	12,000	-	-	-	-	-	-	-	-	-	-
		60,000	-	60,000	-	-	-	-	-	-	-	-	-	-
Engineering	Brownsey widening Road and Sidewalk Improvement Proj	99,000	-	-	99,000	-	-	-	-	-	-	-	-	-
		1,339,462	400,000	-	-	13,395	826,067	-	-	-	-	-	-	-
Engineering	Rainwater Infrastructure Streetlight Installation Program Transit Stop Enhancements	250,000	250,000	-	-	-	-	-	-	-	-	-	-	-
		300,000	300,000	-	-	-	-	-	-	-	-	-	-	-
Engineering	Transit Stop Enhancements	12,000	12,000	-	-	-	-	-	-	-	-	-	-	-
		12,000	12,000	-	-	-	-	-	-	-	-	-	-	-
Community Development	Public Space Enhancement Program	1,913,462	974,000	-	-	100,000	13,395	826,067	-	-	-	-	-	-
		100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
Community Development	Public Space Enhancement Program	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
		100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
Total		2,185,762	1,092,300	99,000	100,000	13,395	826,067	-	-	-	-	-	10,000	45,000

**District of Sooke
Proposed 2016 to 2020 Five Year Financial Plan
Revenues**

Revenues	2015	2015 Actual	2016	2017	2018	2019	2020
Net Taxes available for municipal purposes							
Utility tax 1%	160,000	144,546	147,751	159,587	159,587	159,587	159,587
Grants in lieu of taxes	30,000	38,532	35,000	35,000	35,000	35,000	35,000
East Sooke Fire Protection - Local Service Tax	42,000	41,811	40,784	40,784	40,784	40,784	40,784
School tax administration fee	6,971	6,693	6,971	6,971	6,971	6,971	6,971
School District	5,147,920	4,684,038	4,684,038	4,684,038	4,684,038	4,684,038	4,684,038
Regional Hospital District	664,220	663,172	664,220	664,220	664,220	664,220	664,220
Capital Regional District	2,804,607	2,799,877	2,886,594	2,886,594	2,886,594	2,886,594	2,886,594
BC Assessment Authority	145,677	136,433	136,660	136,660	136,660	136,660	136,660
Municipal Finance Authority	483	443	443	443	443	443	443
BC Transit	625,453	637,423	639,016	639,016	639,016	639,016	639,016
Vancouver Island Regional Library	549,307	537,462	562,224	597,255	597,255	609,200	609,200
School District	(5,147,920)	(4,684,035)	(4,684,038)	(4,684,038)	(4,684,038)	(4,684,038)	(4,684,038)
Regional Hospital District	(664,220)	(664,220)	(664,220)	(664,220)	(664,220)	(664,220)	(664,220)
Capital Regional District	(2,804,607)	(2,804,607)	(2,886,594)	(2,886,594)	(2,886,594)	(2,886,594)	(2,886,594)
BC Assessment Authority	(145,677)	(136,660)	(136,660)	(136,660)	(136,660)	(136,660)	(136,660)
Municipal Finance Authority	(483)	(444)	(443)	(443)	(443)	(443)	(443)
BC Transit	(625,453)	(639,016)	(639,016)	(639,016)	(639,016)	(639,016)	(639,016)
Vancouver Island Regional Library	(549,307)	(537,462)	(562,224)	(597,255)	(597,255)	(609,200)	(609,200)
	238,971	223,987	230,506	242,342	242,342	242,342	242,342
Sales and user fees							
Zoning and planning books	229	1,088	229	229	229	229	229
Office services fees	-	10,395	-	-	-	-	-
Financial and tax info services	13,784	13,784	13,784	13,784	13,784	13,784	13,784
NSF charges	318	875	318	318	318	318	318
Boat Launch Fees	20,000	24,282	24,282	24,282	24,282	24,282	24,282
Criminal Record Checks	-	20,151	15,000	15,000	15,000	15,000	15,000
Miscellaneous	1,061	402,892	1,061	1,061	1,061	1,061	1,061
Cost recovery - Administration	2,823	10,481	2,823	2,823	2,823	2,823	2,823
Cost recovery - Fire	6,120	15,753	6,000	6,000	6,000	6,000	6,000
Cost recovery - RCMP	12,000	12,932	12,000	12,000	12,000	12,000	12,000
Cost recovery - Engineering	3,247	12,500	3,247	3,247	3,247	3,247	3,247
Cost recovery - Planning	235	-	235	235	235	235	235
Cost recovery - Rec & Culture	5,000	4,572	5,000	5,000	5,000	5,000	5,000
First Nations	13,249	13,050	13,249	13,249	13,249	13,249	13,249
Oil tank inspections	1,172	-	1,172	1,172	1,172	1,172	1,172
School Site Acquisition Charge	2,319	2,027	2,319	2,319	2,319	2,319	2,319
Disposal of Assets	-	4,357	-	-	-	-	-
	81,557	535,356	100,719	100,719	100,719	100,719	100,719

Revenues	2015	2015 Actual	2016	2017	2018	2019	2020
Grants and contributions							
Small Community Protection grant	315,000	362,246	350,000	350,000	350,000	350,000	350,000
Traffic Fine revenue sharing	82,000	98,758	90,000	90,000	90,000	90,000	90,000
Asset Management Training Grant	-	-	5,000	-	-	-	-
Provincial Climate Action Rebate Incentive	1,248	1,750	1,750	1,750	1,750	1,750	1,750
Street lighting cost sharing	1,877	1,907	1,877	1,877	1,877	1,877	1,877
Gas Tax Community Works grant	500,000	517,455	517,000	517,000	517,000	517,000	517,000
Developer contributions	-	-	240,000	-	-	-	-
Conditional Grants - Non-capital projects	-	7,969	40,000	20,000	-	-	-
Conditional Grants - Capital projects	-	42,072	395,000	-	-	-	-
	900,126	1,032,157	1,640,627	980,627	960,627	960,627	960,627
Investment income							
Interest	100,000	57,902	60,000	60,000	60,000	60,000	60,000
	100,000	57,902	60,000	60,000	60,000	60,000	60,000
Penalties and fines							
Interest	60,000	62,377	60,000	60,000	60,000	60,000	60,000
Penalties	155,000	148,531	145,000	145,000	145,000	145,000	145,000
	215,000	210,908	205,000	205,000	205,000	205,000	205,000
Licenses and permits							
Business licenses	58,158	52,128	52,000	52,000	52,000	52,000	52,000
Liquor Licence Application fee	318	300	318	318	318	318	318
ALR Application fees	520	300	520	520	520	520	520
Subdivision fees	35,000	62,650	50,000	50,000	50,000	50,000	50,000
Soil Deposition Fee	318	600	318	318	318	318	318
Rezoning fees	20,000	39,703	35,000	35,000	35,000	35,000	35,000
Delivery vehicle licenses	3,107	3,045	3,107	3,107	3,107	3,107	3,107
Building Permit Fees	300,000	225,097	230,000	236,900	244,007	251,327	258,867
Sign permit fees	345	1,455	345	345	345	345	345
Demolition permits	460	460	460	460	460	460	460
Title charge removal fee	106	106	106	106	106	106	106
Title search	1,436	2,920	1,436	1,436	1,436	1,436	1,436
Burning Permits	531	500	531	531	531	531	531
Plumbing Permit Fees	25,500	19,545	25,500	25,500	25,500	25,500	25,500
Development permits	25,000	18,809	25,000	25,000	25,000	25,000	25,000
Development variance permits	5,202	2,600	5,202	5,202	5,202	5,202	5,202
Board of Variance fees	1,561	1,400	1,561	1,561	1,561	1,561	1,561
	477,562	430,752	431,404	438,304	445,411	452,731	460,271
Lease and Rental							
Lease - Kaltasin	30,000	27,312	28,812	28,812	28,812	28,812	28,812
Lease - City Hall	24,000	23,528	23,528	23,528	23,528	23,528	23,528
	54,000	50,840	52,340	52,340	52,340	52,340	52,340

Revenues	2015	2015 Actual	2016	2017	2018	2019	2020
Developer Cost Charges							
DCC - Roads	275,000	266,428	288,750	303,188	318,347	334,264	350,977
	<u>275,000</u>	<u>266,428</u>	<u>288,750</u>	<u>303,188</u>	<u>318,347</u>	<u>334,264</u>	<u>350,977</u>
Casino revenue sharing							
Casino revenue	250,000	244,641	244,641	244,641	244,641	244,641	244,641
	<u>250,000</u>	<u>244,641</u>	<u>244,641</u>	<u>244,641</u>	<u>244,641</u>	<u>244,641</u>	<u>244,641</u>
Total	<u>2,592,215</u>	<u>3,052,971</u>	<u>3,253,987</u>	<u>2,627,160</u>	<u>2,629,427</u>	<u>2,652,664</u>	<u>2,676,917</u>

**District of Sooke
2016 to 2020 Five Year Financial Plan
Reserve Funds**

Reserves	2016	2017	2018	2019	2020
Description					
Fire Protection Reserve					
Opening Balance	106,969	76,663	85,663	148,663	210,663
Transfer In	100,000	100,000	100,000	100,000	100,000
Transfer Out	(130,306)	(91,000)	(37,000)	(38,000)	(99,000)
Interest	-	-	-	-	-
Closing Balance	76,663	85,663	148,663	210,663	211,663
Parks Reserve					
Opening Balance	205,742	205,742	205,742	205,742	205,742
Transfer In	-	-	-	-	-
Transfer Out	-	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	205,742	205,742	205,742	205,742	205,742
Land Sale Reserve					
Opening Balance	5,543	4,472	3,349	3,349	3,349
Transfer In	-	-	-	-	-
Transfer Out	(1,071)	(1,123)	-	-	-
Interest	-	-	-	-	-
Closing Balance	4,472	3,349	3,349	3,349	3,349

Casino Revenue Reserve						
Opening Balance	212,365	307,006	251,647	176,883	221,524	221,524
Transfer In	244,641	244,641	244,641	244,641	244,641	244,641
Transfer Out	(150,000)	(300,000)	(319,405)	(200,000)	(200,000)	(100,000)
Interest	-	-	-	-	-	-
Closing Balance	307,006	251,647	176,883	221,524	221,524	366,165
Sooke Program Arts Reserve						
Opening Balance	48,104	39,604	36,504	33,611	33,611	30,931
Transfer In	9,000	6,900	7,107	7,320	7,320	7,540
Transfer Out	(17,500)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Interest	-	-	-	-	-	-
Closing Balance	39,604	36,504	33,611	30,931	30,931	28,471
Seniors/Youth Facility Reserve						
Opening Balance	100,000	150,000	200,000	250,000	250,000	250,000
Transfer In (from Casino)	50,000	50,000	50,000	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	150,000	200,000	250,000	250,000	250,000	250,000
Capital Works Reserve (GST)						
Opening Balance	52,704	62,704	72,704	132,704	132,704	74,595
Transfer In	60,000	60,000	60,000	60,000	60,000	60,000
Transfer Out	(50,000)	(50,000)	-	(118,109)	(118,109)	(13,395)
Interest	-	-	-	-	-	-
Closing Balance	62,704	72,704	132,704	74,595	74,595	121,200

Emergency Road Repair and Snow Removal						
Opening Balance	183,723	183,723	183,723	183,723	183,723	183,723
Transfer In	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	183,723	183,723	183,723	183,723	183,723	183,723
Capital Improvement Financing Reserve						
Opening Balance	42,678	54,678	61,678	68,678	80,678	80,678
Transfer In	12,000	12,000	12,000	12,000	12,000	12,000
Transfer Out	-	(5,000)	(5,000)	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	54,678	61,678	68,678	80,678	92,678	92,678
Community Amenities Reserve						
Opening Balance	112,156	112,156	112,156	112,156	112,156	112,156
Transfer In	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	112,156	112,156	112,156	112,156	112,156	112,156
Playing Field Reserve						
Opening Balance	400,000	400,000	400,000	400,000	400,000	400,000
Transfer In	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	400,000	400,000	400,000	400,000	400,000	400,000
Capital Asset Replacement Reserve						
Opening Balance	657,753	696,319	473,759	366,198	678,638	678,638
Transfer In	230,566	272,439	287,439	312,439	412,439	412,439

Transfer Out	(192,000)	(495,000)	(395,000)	-	-
Interest	-	-	-	-	-
Closing Balance	696,319	473,759	366,198	678,638	1,091,077
Road DCC Reserve					
Opening Balance	2,193,462	2,209,788	2,111,475	2,429,822	2,364,086
Transfer In	288,750	303,188	318,347	334,264	350,977
Transfer Out	(272,424)	(401,500)	-	(400,000)	-
Interest	-	-	-	-	-
Closing Balance	2,209,788	2,111,475	2,429,822	2,364,086	2,715,064
Wastewater DCC Reserve					
Opening Balance	1,088,485	907,966	727,447	546,928	366,409
Transfer In	115,000	115,000	115,000	115,000	115,000
Transfer Out	(295,519)	(295,519)	(295,519)	(295,519)	(295,519)
Interest	-	-	-	-	-
Closing Balance	907,966	727,447	546,928	366,409	185,890
Community Works Reserve (Gas Tax)					
Opening Balance	409,372	653,948	769,448	1,286,448	1,403,448
Transfer In	517,000	517,000	517,000	517,000	517,000
Transfer Out	(272,424)	(401,500)	-	(400,000)	(400,000)
Interest	-	-	-	-	-
Closing Balance	653,948	769,448	1,286,448	1,403,448	1,520,448
Reserve for Future Sewer Expenditures					
Opening Balance	301,424	219,801	440,409	640,291	748,984
Transfer In	243,377	220,608	199,882	108,693	84,529
Transfer Out	(325,000)	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	219,801	440,409	640,291	748,984	833,513

Revenue Smoothing Reserve						
Opening Balance	71,000	142,000	169,000	182,500	196,000	196,000
Transfer In	13,500	5,000	13,500	13,500	13,500	13,500
Transfer Out	57,500	22,000	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	142,000	169,000	182,500	196,000	209,500	209,500
Reserve for Future Policing Costs						
Opening Balance	43,869	88,615	134,257	180,811	228,296	228,296
Transfer In	44,746	45,641	46,554	47,485	48,435	48,435
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	88,615	134,257	180,811	228,296	276,731	276,731
Carbon Tax Rebate Reserve Fund						
Opening Balance	3,509	5,259	7,009	8,759	10,509	10,509
Transfer In	1,750	1,750	1,750	1,750	1,750	1,750
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	5,259	7,009	8,759	10,509	12,259	12,259
Reserve for Building Maintenance						
Opening Balance	-	-	-	31,100	67,200	67,200
Transfer In	-	-	86,100	86,100	86,100	86,100
Transfer Out	-	-	(55,000)	(50,000)	(45,000)	(45,000)
Interest	-	-	-	-	-	-
Closing Balance	-	-	31,100	67,200	108,300	108,300
Opening Balance						
Opening Balance	5,708,239	6,115,185	6,038,960	6,948,506	7,359,221	7,359,221
Transfers to Reserves	1,927,704	1,952,417	1,971,471	1,872,343	1,966,062	1,966,062
Transfers from Reserves	(1,648,745)	(2,028,642)	(1,061,924)	(1,461,628)	(917,914)	(917,914)
Interest	-	-	-	-	-	-
Closing Balance	5,987,198	6,038,960	6,948,506	7,359,221	8,407,369	8,407,369

**District of Sooke
Proposed 2016 to 2020 Five Year Financial Plan
Sewer Fund**

Sewer Fund	2015	2015 Actual	2016	2017	2018	2019	2020
# Parcel tax Rolls	2,941	2,941	3,013	3,013	3,013	3,013	3,013
# Sewer Generation Charges	628	622	640	640	640	640	640
Total	3,569	3,563	3,653	3,653	3,653	3,653	3,653
Parcel Tax	515	515	515	515	515	515	515
Parcel Tax (Repayment to General Operating)	37	37	37	18			
Revenues							
Operating							
Parcel Tax	1,514,615	1,490,271	1,551,695	1,551,695	1,551,695	1,551,695	1,551,695
Sewer Generation Charge	323,480	344,136	329,711	329,711	329,711	329,711	329,711
Revenue from increase in Parcel tax	132,057	132,057	135,169	67,480	-	-	-
DCC - Wastewater	115,000	118,292	115,000	115,000	115,000	115,000	115,000
Transfer from AARF Reserve Account	46,000	-	60,000	46,000	60,000	60,000	60,000
Transfer from Future Sewer Expenditures	-	-	325,000	-	-	-	-
Transfer from DCC Wastewater Reserve	295,519	295,519	295,519	295,519	295,519	250,519	250,519
Amortization offset	2,426,671	2,385,875	2,812,094	2,405,405	2,351,925	2,306,925	2,306,925
Total Revenues	466,811	466,811	476,147	480,909	485,122	497,885	502,864
	2,893,482	2,852,686	3,288,241	2,886,314	2,840,048	2,804,810	2,809,789
Expenditures							
Operating							
EPCOR, for operations as per agreement	1,116,166	1,108,608	1,138,489	1,161,259	1,184,484	1,208,174	1,232,337
Insurance and other	25,644	23,140	24,000	24,000	24,000	24,000	24,000
DCC Bylaw - Sanitary	25,000		10,000	10,000	-	25,000	25,000
Plans and non-capital improvements	27,500	4,500	7,500	7,500	15,000	12,500	12,500
AARF Reserve Account Contribution	67,000	67,000	67,000	67,000	67,000	67,000	67,000
Rehabilitation, repairs and maintenance	46,000	21,465	60,000	46,000	60,000	60,000	60,000
Ministry of Finance - Discharge fee	1,200	1,114	1,200	1,200	1,200	1,200	1,200
Repayment of prior years deficits	132,057	132,057	135,169	67,480	-	-	-
Transfer in to DCC Wastewater Reserve	115,000	118,292	115,000	115,000	115,000	115,000	115,000
Amortization	1,555,567	1,476,176	1,558,358	1,499,439	1,466,684	1,512,874	1,537,037
Total Operating Expenditures	466,811	466,811	476,147	480,909	485,122	497,885	502,864
	2,022,378	1,942,987	2,034,505	1,980,347	1,954,806	2,010,758	2,039,901
Sewer Debt							
MFA Long Term debt - principal repayment	295,519	295,519	295,519	295,519	295,519	295,519	295,519
MFA Long Term debt - interest repayment	389,840	389,840	389,840	389,840	389,840	389,840	389,840
Total Sewer Debt	685,359	685,359	685,359	685,359	685,359	685,359	685,359
Capital							
Non DCC Capital Projects	10,000	9,449	325,000	-	-	-	-
Total Capital expenditures	10,000	9,449	325,000	-	-	-	-
Total expenditures	2,717,737	2,637,795	3,044,864	2,665,706	2,640,165	2,696,117	2,725,260
Sewer Fund Surplus (deficit)	175,745	214,891	243,377	220,608	199,882	108,693	84,529