

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 14, 2008
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Lisa Urlacher, Council Clerk
Bob Kelsey, Fire Chief
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the supplemental information to the agenda for Item No. RA-3, Development Permit for Addition to Sooke Power Supplies – 6713 West Coast Road.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on March 25, 2008 be adopted as amended on page 6.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on April 7, 2008 be adopted as amended on page 3.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Sooke Economic Development Commission meeting held on April 3, 2008 be received for information.

AND THAT the minutes of the Capital Regional District Board meeting and the Capital Regional Hospital District Board meeting held on March 12, 2008 and the Capital

Regional District Board meeting and the Capital Regional Hospital District Board meeting held on March 19, 2008 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Economic Development Commission Meeting Recommendations – April 3, 2008

1. **MOVED** by Councillor Kasper, seconded that Council receive the Sooke Region Museum and Visitor Centre Comparative Statistics and Cumulative Countdown for information.
CARRIED UNANIMOUSLY
2. **MOVED** by Councillor Kasper, seconded that Council consider advertising in the Green Space BC Sustainability Publication;
AND THAT the draft advertisement be approved by Council prior to publication.
CARRIED
3. **MOVED** by Councillor Armour, seconded that Council consider a Mobile Recycling Depot Program.

Council discussed Mobile Recycling and amended the motion:

MOVED by Councillor Parkinson, seconded that Council direct staff to investigate a Mobile Recycling Program;
AND THAT Council invite Pacific Mobile Depot to make a presentation.
CARRIED UNANIMOUSLY

4. **MOVED** by Councillor Kasper, seconded that Council authorize the application for a grant to host a Dialogue with Seniors for September 2008.
CARRIED

BA-2 Committee of the Whole Meeting Recommendations – April 7, 2008

1. **MOVED** by Councillor Dumont, seconded that Council accept the report and express supporting a volunteer cat identification program.
CARRIED UNANIMOUSLY
2. **MOVED** by Councillor Beech, seconded that Council proceed with the rezoning application for Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* and amend the requirements on Schedule "A" of the Section 219 Covenant by deleting number six: The owner shall, in advance of the issuance of any building permit on the land, service new development with underground utilities, to the standards acceptable to the Municipality.
DEFEATED

MOVED by Councillor Beech, seconded that Council proceed with the rezoning application for Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* as submitted.
CARRIED

MOVED by Councillor Dumont, seconded that Council introduce and give first reading to Bylaw No. 360, *Zoning Amendment Bylaw (270-41)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 360, *Zoning Amendment Bylaw (270-41)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to Schedule a Public Hearing for Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* for May 5, 2008.
CARRIED UNANIMOUSLY

3. **MOVED** by Councillor Kasper, seconded that Council direct staff to work with the Developer for 6357, 6355, 6359, 6353 Belvista Place and 6309 Sooke Road to bring forward several development zones within the overall Comprehensive Development zone.
CARRIED

4. **MOVED** by Councillor Armour to table the scheduling of a joint meeting with the T'Souke Nation, the District of Sooke Council and the Developer for the proposed mixed use Belvista Place / Sooke Road development.
CARRIED

5. **MOVED** by Councillor Parkinson, seconded that Council direct staff to investigate the cost of underground wiring and invite a BC Hydro representative to present to Council.
CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, Sooke Road, asked Council to extend back yard burning to May 15, 2008 and allow large properties to burn when convenient.

David Mallett, Westview Terrace, expressed support for financial funding for the Basketball Court at Edward Milne Community School and expressed support for the Development Permit For Sooke Power House.

Justin Illien, Talc Place and Jamie Darcy-Saxl, Robinson Road, representing the Edward Milne Leadership Program, spoke of the benefits to the youth and the community that a full size basketball court will offer. Mr. Illien asked Council to support the project.

Mr. Wadams, Calgary, noted his wife's submission and expressed concerns with parking, clearance wall and devalue of property in regards to the Development Permit for 6713 West Coast Road.

Mayor Evans asked Council to reconsider item RA-5.

RA-5 Council Reconsideration of LWMP Motions of March 25, 2008

Darcey Kohuch provided an overview of the staff recommendation and introduced Glen Brown, Ministry of Community Services, Rob Miller, Downstream Environmental and Dave Forge, Associated Engineering Ltd.

Glen Brown, Director of Infrastructure and Engineering for the Ministry of Community Services clarified the eligibility requirements for the Canada BC program contract. Mr. Brown explained that prior to release of the funds all stages of the Liquid Waste Management Plan must be complete. Mr. Brown updated Council on the status of the stages.

Dave Forge, Associated Engineering Ltd., overviewed the submitted work plan and noted the list of tasks required for the Liquid Waste Management Plan. Mr. Forge explained that the timeline for submission to the Ministry of Environment would be in November 2008.

MOVED by Councillor Parkinson, seconded to reconsider the staff recommendations of March 25th, 2008 as follows:

CARRIED

“**MOVED** by Councillor Smith, seconded to direct staff to proceed with a tender for the completion of the Liquid Waste Management Plan (Stormwater) Stage 2 & 3.”

DEFEATED

MOVED by Councillor Parkinson, seconded that Council authorize Administration to enter into an agreement with Downstream Environmental Consulting Ltd. for the completion of the Liquid Waste Management Plan (Stormwater) Stage 2&3;

AND THAT COUNCIL authorize Administration to enter into an agreement with Associated Engineering Ltd. for the completion of the Liquid Waste Management Plan (Sanitary Sewer) Stage 3.

CARRIED

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Development Variance Permit – 7169 Cedar Brook Place

Marlaina Elliott overviewed the staff report.

Mr. Morrison, Woodlands Road, applicant, explained to Council that a carport was constructed without obtaining a building permit and asked Council to issue a variance to make the carport legal.

Randy Clarkston, agent to the application, explained the intent of garage and carports to allow for parking cars.

Council discussed the development variance application and expressed concerns with the residence operating a home bases business and noted an alternative remedy; to enclose the carport and make it part of the principal residence with an engineer approval.

MOVED by Councillor Smith, seconded that Council **not** authorize the issuance of the Development Variance Permit 2006-1238 that allows for the issuance of a building permit to legalize the carport built at 7169 Cedar Brook Place.
CARRIED

Council recessed the meeting at 9:16 p.m. and resumed the meeting at 9:19 p.m.

REPORTS REQUIRING ACTION

RA-1 Financial support for basketball court at Edward Milne Community School

MOVED by Councillor Parkinson, seconded to approve funding request of \$5,000 for a basketball court at Edward Milne Community School;
AND THAT an application for the Community Grant Program be submitted.
CARRIED UNANIMOUSLY

RA-2 Development Permit for Townhouses – 6838 Grant Road West (“Draye Heights”)

Marlaina Elliott overviewed the staff report.

Dallas Jullien, applicant, presented to Council his affordable housing project.

MOVED by Councillor Dumont, seconded to authorize the issuance of DP 2008-0052 to allow the construction of up to 23 townhouse units for 6838 Grant Road West as amended:

- 5 iv add – sanitary storm and sewer pipe must be increased to 150 mm
- 5 vii replace should with shall

CARRIED

MOVED by Councillor Smith, seconded to extend the meeting past 10:00 p.m.

CARRIED UNANIMOUSLY

RA-3 Development Permit for Addition to Sooke Power Supplies – 6713 West Coast Road

Marlaina overviewed the staff report.

Randy Clarkston, agent, stated that the area is designated commercial in the Official Community Plan and the residents need to adapt.

MOVED by Councillor Dumont, seconded to authorize the issuance of DVP 2008-0058 to allow a 229 m² addition to the building at 6713 West Coast Road, Sooke Power Supplies

CARRIED

RA-4 FCM Conference

MOVED by Councillor Dumont, seconded to authorize Mayor Janet Evans, Councillor Rick Armour, Councillor Sheila Beech, Councillor Ron Dumont, Councillor Brenda Parkinson, and Councillor Rick Kasper to attend the Federation of Canadian Municipalities Conference May 30 to June 2, 2008 in Quebec City.

AND THAT Councillor Kasper wife and Councillor Armour's significant other be authorized for reimbursement in accordance to District of Sooke Policy.

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED UNANIMOUSLY

RA-6 Council Remuneration Review Committee

MOVED by Councillor Parkinson, seconded to establish a Council Remuneration Review Committee;

AND THAT Council waive the following requirements of Policy 1.4, *Committee Function and Form Policy, 2006* that:

- a. Council appoint members of Council to each Committee; and,
- b. The Mayor designate a member of Council to serve as Chair of the Committee.

AND THAT Council approve the Terms of Reference for the Council Remuneration Review Committee as amended: Members increased to five who are qualified electors.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – March 2008

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Planning Department Year End Report - 2007

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-3 Sooke RCMP – Monthly Mayor's Report - March

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans submitted her report.

Councillor Parkinson submitted her report.

CORRESPONDENCE FOR INFORMATION

I-1 Cariboo Regional District - Municipal Election business owners /corporations eligibility

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 EAS Program Coordinator – WorkLink

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Sooke Seniors Activity Centre – Thank you letter

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 CRD – Sooke Water Supply Project

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-5 Pacific Centre, Family Services Association – Victim Services

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 342, Zoning Amendment Bylaw (270-32)

MOVED by Councillor Beech, seconded that Bylaw No. 342, Zoning Amendment Bylaw (270-32) be adopted.
CARRIED

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 10:40 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer