

DISTRICT OF SOOKE

BYLAW NO. 252

A bylaw to provide for the administration of the *Freedom of Information and Protection of Privacy Act*.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Freedom of Information and Protection of Privacy Bylaw, 2006*.
2.
 - (1) The Corporate Services Manager is designated as the head of the District of Sooke for the purposes of the *Freedom of Information and Protection of Privacy Act*.
 - (2) The Deputy Clerk is designated as the head of the District of Sooke for the purposes of the *Freedom of Information and Protection of Privacy Act* in the absence of the Corporate Services Manager.
3. The Corporate Services Manager and, in her absence the Deputy Clerk, must perform the duties of the head specified in the *Freedom of Information and Protection of Privacy Act*.
4. The head may require a person who makes a request for information for those records routinely available under the *Freedom of Information and Protection of Privacy Act*, without a request for access under the *Act*, to pay the applicable fee set out in the *Fees Bylaw, 2004*, as amended, or its successor(s).
5. The head may require an applicant who makes a request for information for those records that are available pursuant to a request under the *Act*, and not exempted from disclosure under the *Act*, to pay the applicable fee set out in the *Fees Bylaw, 2004*, as amended, or its successor(s).

6. Bylaw No. 54, *Freedom of Information Bylaw* is repealed.

Introduced and read a first time the 24th day of April 2006.

Read a second time the 24th day of April 2006.

Amended the 25th day of September 2006.

Read a third time as amended the 25th day of September 2006.

Adopted on the 30th day of October 2006.

Janet Evans
Mayor

Peter Jmaeff
Chief Administrative Officer