

3. The following fees are payable for black and white laser print of documents:
 - (a) 8" x 11" paper: \$.25 per page
 - (b) 8" x 14" paper: \$.25 per page
 - (c) 11" x 17" paper: \$.50 per page
 - (d) larger than 11" x 17": actual cost, plus shipping and handling

4. The following fees are payable for colour laser print of documents:
 - (a) 8.5" x 11" paper: \$1.00 per page
 - (b) 8.5" x 14" paper: \$1.00 per page
 - (c) 11" x 17" paper: \$2.00 per page
 - (d) larger than 11" x 17": actual cost, plus shipping and handling

5. The following fees are payable for documents and bylaws:
 - (a) Official Community Plan Bylaw: \$25.00
 - (b) Sooke Land Use Bylaw / Zoning Bylaw: \$15.00
 - (c) Subdivision and Development Standards Bylaw: \$15.00
 - (d) List of Electors: \$25.00
 - (e) Other bylaws, documents and reports: as per photocopy and printing fees under sections 2, 3 and 4

6. The following fees are payable for document retrieval and production services:
 - (a) For locating and retrieving a routinely available record: \$5.00 per ¼ hour or portion thereof after the first ¼ hour
 - (b) For locating and retrieving a record available pursuant to a request under the *Freedom of Information and Protection of* \$5.00 per ¼ hour or portion thereof

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| <i>Privacy Act:</i> | after the first three hours |
| (c) For producing a record manually: | \$5.00 per ¼ hour or portion thereof |
| (d) For producing a record for disclosure and handling a record: | \$5.00 per ¼ hour or portion thereof |
| (e) For producing a video or audio cassettes: | actual cost of reproduction |
| (f) Shipping charges: | actual costs of shipping by method chosen by applicant |
| (g) Handling charges: | 10% on cost of shipping |

Miscellaneous

7. The following fees are payable for
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|--|----------|
| (a) District of Sooke flag: | \$110.00 |
| (b) Logo pin: | \$ 0.70 |
| (c) Service Organization Sign
Plaque: | \$50.00 |
8. A fee in the amount of \$50.00 is payable for a criminal records check.
(Bylaw No. 264 December 11, 2006)
9. A fee in the amount of \$15.00 is payable for processing a dishonoured cheque.

Property Tax Service Fees

10. The following fees are payable, other than from the registered owner of a property, for services relating to property taxes:
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|--------------------------------|---|
| (a) Tax certificate: | \$15.00 per roll number, except for the purpose of transporting a mobile home |
| (b) Tax demand notice reprint: | \$10.00 per roll number |
| (c) Property tax refund: | \$15.00 per roll number |

Property Service Fees

11. The following fees are payable for property services:

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| (a) | Removal of Notice on Title: | \$100.00 per civic address |
| (b) | Title search via BCONLINE: | \$ 10.00 per civic address |
| (c) | Covenant information via BCONLINE: | \$ 15.00 per civic address |
| (d) | Covenant information via registry services: | actual cost |
| (e) | Processing restrictive covenants in favour of the District of Sooke: | actual cost |
| (f) | Property comfort letter: | \$50.00 per civic address |
| (g) | Property information request: | \$10.00 per civic address, to any person other than the registered owner of a property |
| (h) | Zoning confirmation letter: | \$10.00 per civic address |

Municipal Property Use Fees

12. The following fees are payable for the use of the Council Chamber and meeting room under the Council Chamber and Meeting Room Use Policy:

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|-----|----------------------------|---|
| (a) | rental fee: | \$25.00 for non-tenants |
| (b) | audiovisual equipment fee: | \$25.00 |
| (c) | janitorial fee: | actual cost of work under janitorial contract |

Film Permit Fees

13. The following fees are payable for a film permit and services under the Film Permit Policy:

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|-----|----------------------------|------------------|
| (a) | Application Fee: | \$50.00 |
| (b) | Use of Municipal Property: | \$200 per day |
| (c) | Fire Chief: | \$46.17 per hour |
| (d) | Firefighter: | \$20.54 per hour |

(e)	Police Officer:	\$70.00 per hour
(f)	Building Inspector:	\$27.49 per hour
(g)	Municipal Engineer:	\$51.36 per hour
(h)	Municipal Planner:	\$45.26 per hour
(i)	Fire truck on active duty:	\$500 per hour
(j)	Fire truck on standby:	\$200 per hour

Liquor Licence Fees

14. The following fees are payable for a liquor licence application under the Liquor Licence Application Procedure Policy:
- (a) Application for a new liquor primary licence: \$500
 - (b) Application to amend an existing liquor licence: \$300

Bylaw Repeal

15. Bylaw No. 136, *Fees and Charges Bylaw, 2003* is repealed.

Road Closure Fee

16. The following fees are payable for processing a road closure application under the Road Closure and Sale Policy:
- (a) Application for Road Closure and Sale \$600

(Bylaw No. 375, August 25, 2008)

Introduced and read a first time the 28th day of June 2004.

Read a second time the 28th day of June 2004.

Read a third time the 28th day of June 2004.

Adopted on the 12th day of July 2004.

Janet Evans
Mayor

Peter Jmaeff
Chief Administrative Officer